

**LADYSMITH MARITIME SOCIETY**  
**Minutes of the Board of Directors' Meeting**  
Thursday, June 24, 2021 ~ 900h to 1030h

**Directors by GoToMeeting:** Marnie Craig, Ron Dale, Kelly Daniels, Dan Lutz, Alan Newell, Jeff Reichert, Art Rendell, Nadine Wong, Allison Brind

**Ex Officio by GoToMeeting:** Richard Wiefelspuett

**Call to Order** at 900h – Dan

**Approval of Agenda** – Dan

**Approval of Board Minutes of 2021-05-27** – Jeff

Motion by Jeff to accept the Minutes as distributed. CARRIED

**Treasurer Report** – Alan

Financial report presented.

**Business Brought Forward**

- **Financial Authorities** – Alan
  - Financial Approval Levels presented and final version will be included in Policy Manual.
- **Museum Workplan** -Richard/Jeff
  - Contract signed for replacement of floatation and work to be completed late summer.
  - Car Shop volunteers have added a guard with alumina panel signage for the heritage boats. An exit door has been added so that public can enter and exit the boathouse side.
  - Marnie is looking into additional exhibits and wall mural for boathouse side.
- **Interim Office Plan** – Richard/Art
  - Plan for temporary office partitions in the upstairs of the Welcome Centre is on hold for now.
- **Environmental Projects for Grants** -Richard
  - Replacement of open and coated floatation considered for BC Gaming grant in the environmental stream. Mobile pumpout also considered.
  - Motion by Kelly to move forward on grant application for floatation and report on costing for approval before submission. CARRIED
- **C.A. Kirkegaard Certification and Insurance** -Jeff/Richard
  - Kirk received “Blue Seal” certification from Transport Canada for use as a passenger vessel for 10 passengers plus crew of 2. Insurance is in place.

**New Business**

- **Strategic Plan**
    - **Community Collaboration** Kelly/Allison
      - Meeting with the town regarding 2030 Development Plan postponed to 28 June.
      - Allison will be reaching out to SFN (Stz'uminus First Nation). No update to report.
    - **Volunteers and Members** Ron/Richard
      - Volunteer membership survey results will be shared with members in newsletter.
      - Progress has been made on volunteer contact lists.
    - **Operations and Infrastructure**
      - Art and Nadine will circulate sections of the Policy and Procedures Manual prior to next meeting.
      - Richard presented dock and finger floatation plan which is part of the Asset Management Plan. The plan will be expanded to include other assets, costs and forecasting for 2021/22 budgeting.
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- **Maritime Heritage** -Marnie/Jeff
  - Heritage Archives files are being uploaded on LMS Google . However storage limit problems have developed for users. Art and Richard will talk to Victoria Maritime Museum for guidance.
  - Steering Committee for Arts and Heritage Hub have not met since original joint LMS and LDHS presentation. No update from Town.
  - Richard circulated “A Guide To Achieve New Standards For Reconciliation Within The Heritage Sector.” Board members to review pledge on pages 7 & 8 with the intention to sign a declaration.
  - Sea Life Celebration will focus on the harbour’s past and present. Event may include pendants stating Every Child Matters, indigenous dancers and land acknowledgement.
- **Public Access Parking and Security** - Art
  - Richard presented proposal for metal posts and concrete curbstops to delineate parking. Town to provide curb stops.
  - Jeff suggested adding one loading spot by moving the Purple Martin display and cart storage to the dock at the top or bottom of the ramp. (Customers were instructed with their Moorage Agreement renewal that carts are to be stored on the lower landing from now on [no longer at the Purple Martin display]. This will keep them in the locked area at night.)
  - Town has made decision to investigate moving utility building at their cost, to permit backfilling against failing retaining wall. This will result in loss of parking stalls. Jeff has made contact with Geoff Goodall regarding alternate solutions. Allison and Kelly will bring this up in Town meeting and Dan has approached Aaron Stone.
  - LMS owns and insures the building.

#### **Executive Director Update/Correspondence/New Members**

– Richard

- Bullying policy reviewed with new staff.
- Oyster Bay Café to open July 1<sup>st</sup>.
- Open Mic may start in July.
- Deposit made for Museum floatation.
- Festival costs are coming in and will be drawing down BC Gaming account.
- Dine on the Dock may start again this summer.
- Motion by Nadine to accept new members Bonnie Kurtis of Ladysmith and Aja, Ben and Ava Wedge of Ladysmith. CARRIED

#### **Upcoming Board Meeting Dates**

- Thursday, September 16, 0930h
- **Adjournment** – moved by Art to adjourn at 1130h CARRIED