

LADYSMITH MARITIME SOCIETY
Board of Directors' Meeting
Tuesday, February 23, 2021 ~ 09h30 to 12h00

Directors by GoToMeeting: Allison Brind, Marnie Craig, Ron Dale, Kelly Daniels, Dan Lutz, Alan Newell, Jeff Reichert, Art Rendell, Nadine Wong

Ex Officio by GoToMeeting: Debbie Loewen, Richard Wiefelspuett

Call to Order at 9:30 am – Dan
Congratulations to the “Car Shop” volunteers who received a heritage award on Saturday “For long time dedication to the restoration of heritage vessels of local importance, most recent projects including the Joan and the Kirkegaard”.

Approval of Agenda – Dan
• Approved as circulated.

Approval of Board Minutes of 2021-01-21 – Jeff
• Moved by Jeff Reichert to approve minutes. Carried.

Treasurer Report – Alan
• Authorized signatories have been updated to include Marnie & Jeff.
• Richard/Alan presented dashboard financials. Total revenue, operating costs and expenses are slightly below budget with a small positive income to the end of January. Moorage revenue is 4% above budget.

Business Brought Forward

- **Gangway Security Proposal** – Richard
 - Security gate proposal presented by Richard. Gate would be closed after hours but open during normal business hours. It includes glass panels in aluminum frames with card access and LMS graphics. Card access to Welcome Centre and Paddling Centre needs upgrade so that one card serves all.
 - Dragon Boat group may need to share cards as they access the marina after hours.
 - RCMP, Fire and Town to be notified. ACTION: Richard
 - Funding proposal required as this item is not budgeted. ACTION: Dan, Alan
 - **Festivals**
 - Summary provided separately.
 - Gaming funds from last year were not fully spent.
 - Heritage Boat festival to be held virtually sometime in June, with heritage boats on display at the docks. No guest boats invited due to Covid. Budget \$9,000 for preparation of videos for some of the heritage boats.
 - Kids Pirate Days to be held virtually as last year with 3 videos instead of 5. Budget \$7,500 for videos.
 - Sea Life Celebration to be held virtually in early August. Volunteers are generally willing to assist in virtual events. Budget \$5,000 to \$7,000.
 - Richard will approach Gaming to confirm that they give permission for us to use the funds for virtual events. ACTION: Richard
 - **Motion by Art** to approve three festival budgets as presented subject to further discussions with Gaming that the funds are still available. CARRIED.
-

- **Museum Flotation** – Richard/Patrick
 - Waiting for results of CERIP grant application for Museum floatation/renovatrion.
 - Detailed plan for museum floatation/renovation requested. ACTION: Richard/Heritage Committee

- **Interim Office** – Richard/Art
 - Interim office space is required due to ongoing renovations in the Machine Shop. Several options presented some of which were dismissed due to cost.
 - Suggested to focus on making the most of the second floor of the Welcome Centre. This brings staff together in one place and offers an economical solution that will suffice in the short term or long term. Consider using allocated space in the Machine Shop for archive storage. Next step is to research costs of improvements.
 - Restaurant currently uses part of the second floor. This is not ideal in the long term. Investigate floating preparation/storage room for restaurant or stand alone floating restaurant as a long term solution and to return the remainder of the second floor to LMS use.

- Executive Director Update/Correspondence/New Members** – Richard
- Summary provided separately regarding moorage capacity, Paddling Centre capacity, boathouse inspections, electrical surveys and environmental improvements.
 - 15 confirmed rendezvous for 2021.
 - New members: Kristopher Rand & Scott Hope of Ladysmith BC - APPROVED
 - Wayne is currently on WorkSafe BC due to a back injury. He may be off for 4 to 6 weeks.
 - Covid protocols to be reviewed for each virtual event.
 - CERIP grant application for Car Shop/Loci Shed was turned down.
 - Waiting for outcome of CERIP grant application for Museum.

- Strategic Plan** – Kelly
- Summaries provided separately.
 - Changes discussed and revisions to be summarized for review by each working group or group leader. Following review by groups, Strategic Plan to be assembled and presented to board prior for final approval.

Board Meeting Dates

- Thursday, March 25, 1330h
- Thursday, April 22, 0930h
- Thursday, May 20, 0930h
- Thursday, September16, 0930h

Adjournment – moved by Kelly to adjourn at 12:09p.m. CARRIED
