

LADYSMITH MARITIME SOCIETY
Minutes of the Board of Directors' Meeting
Thursday, September 17, 2020 ~ 9:00 to 11:00am

Directors by GoToMeeting: Marnie Craig, Ron Dale, Bob Hogberg, Dan Lutz, Peter MacHardy, Alan Newell, Art Rendell

Ex Officio by GoToMeeting: Debbie Loewen, Richard Wiefelspuett

With Regrets: Jeff Reichert

Call to Order at 9:07am

Approval of Agenda – Motion: by Rendell. **Carried** – Lutz

Approval of Board Minutes of 2020-07-31 – Craig

Motion: by MacHardy that the minutes be approved as amended. **Carried**

Treasurer’s Report and Draft Budget – Newell and Wiefelspuett

Newell reviewed the proposed 2020-2021 budget which is a balanced budget with no increases.

Action: Newell was asked to rationalize net income for year to date. The benefits/concerns of a deficit, balanced and surplus budget options were discussed. Craig suggested a need for increased funds for the Museum budget which also includes the Harbour Heritage Centre (HHC) and Sea Life Centre, the Advertising budget and the Festival budget. **Action:** Craig/Newell/Wiefelspuett to discuss further.

Action: Newell to circulate different budget options prior to next meeting when approval of the budget is anticipated.

Income Diversification – Wiefelspuett

Wiefelspuett suggested looking for additional revenue streams and looking for volunteers for an ongoing “think tank” to examine income options. Rendell and Hogberg volunteered. A single brainstorming session will include MacHardy, Craig, Dale, as well as Rendell and Hogberg.

Action: Wiefelspuett to schedule this meeting in the week of Sept 20-27. Ideas should comply with and be consistent with our charter.

CRA Letter on LMS Charter – Newell and Wiefelspuett

Paragraphs 5,6 and 7 of Constitution should be removed and a bylaw for a “not-for-profit” clause added. Legal costs would be only a couple of hours unless a search for historic changes is required. The changes require voting at the AGM. Will any changes affect our charitable status?

DL2016 Advice – Newell and Wiefelspuett

- Norton Rose Fulbright, Vancouver legal team, was consulted. LMS has no status with respect to the relationship between the province and town.
- Outstanding fees prior to 2017 are most likely not enforceable by Town of Ladysmith. Statute of limitations of delinquencies must be charged within 2 years. LMS could still be “on the hook” for 2018 fees.
- The town still has “power” but we should insist that we be consulted regarding issues.
- Rob Hutchins is replacing Jan Christensen on the DL2016 Board.

Annual General Meeting (AGM) Preparations

– Lutz/Wiefelspuett

- As the proposed date for the AGM of Nov 25 with a notice deadline Nov 11 is too early, Dec 10 was suggested.
- Our AGM must be called within 15 months of the previous AGM, but, not later than six months after the corporation's financial year end.
- How to facilitate a virtual meeting, what our members need in order to attend and who will be the technical facilitator were questions raised.

Action: Wiefelspuett will look into technical requirements. Newell will ask Palmer Leslie for a reasonable date for completion of the Year End Review.

Board terms that expire this year are MacHardy and Reichert. There are 3 vacancies. Board Members were asked to start looking for new Board candidates. All applicants must be approved members.

Executive Director Update

– Wiefelspuett

1. Operations, Marina, Staffing

- Thank you to Patrick McEvoy for taking the initiative to create a visitor survey that was well received.
- KPD stayed closed to budget.
- Marina Maintenance Technician has accepted and his name will be shared when final. He will be a live-aboard and has lots of hands-on expertise.
- Staff did a good job of managing COVID.
- The *Responder* has been sold and taken away.
- Boats anchoring between C-dock and the government dock are creating problems for LMS moorers. A. "License of Occupation" could be an option for LMS to have some control over the area.
- Previous owners of the abandoned boathouse refuse to give us a bill of sale so we will proceed as we can.
- The electrical issue with one boathouse has finally been set to rest.
- Does the use of the word "technician" or "engineer" in job descriptions or credentials signify registered membership or certification?

2. Grant Applications

- Infrastructure grant application for Museum reconfiguration has been sent.
- Electrification of Maritimer and Lady B grant application is underway.

3. New Members

Motion: Newell moved the approval of Rebecca Unique (Ladysmith BC), Rob Johnson (Ladysmith BC), David & Leanna Bulinckx (Saanich BC), William Rendall (Alberta). **Carried**

Next Meetings – proposed schedule

– Lutz

- Thursday, October 15, 2020, 0900-1100h – focused on budget approval
- Thursday, November 12, 2020, 0900-1100h – focused on AGM planning
- Annual General Meeting (AGM) – **yet to be determined**
- Meeting of the New Board and selection of officers. – **following the above**

Adjournment – Motion: by Hogberg to adjourn at 11:20 a.m. **Carried**