

LADYSMITH MARITIME SOCIETY
Board of Directors' Meeting
Thursday, June 4, 2020 ~ 9:00 to 11:00 am

Directors by GoToMeeting – Marnie Craig, Ron Dale, Bob Hogberg, Dan Lutz, Peter MacHardy, Alan Newell, Jeff Reichert, Art Rendell
Ex Officio in Attendance – Debbie Loewen, Richard Wiefelspuett

Call to Order – 9:00 a.m. – Lutz

Approval of Agenda as circulated: **Motion:** by Lutz. **Carried** – Lutz

Approval of Board Minutes of June 7, 2020 – Craig
Moved: by Hogberg that the minutes be approved as corrected. **Carried**

Strategic Plan Updates

Updates were given for the 5 Strategic Plan objectives regarding the accomplishments over the last 30 days.

Motion: by Dale that the Board send some form of recognition/thanks to the “boat shop” volunteers.
Carried. Action: Dale volunteered to carry this out as well as a thank you to the students and VIU for the Volunteer Study Report.

Treasurer’s Report

– Newell

Newell tabled a forecast of the possible revenue impact of the current pandemic showing that LMS could have approximately \$100,000 less revenue for this year than budgeted. So far we have not been eligible for any government COVID-19 assistance programs but continue to monitor this. Some planned reductions have been made on the expense side to offset the forecast revenue shortfall.

ACTION: Newell and Wiefelspuett will review budget/expense figures to determine our expected cash flow impact and report the results to the Board. Thursday, June 18th is booked for a meeting if necessary.

Executive Director’s Report and Plan for Summer

– Wiefelspuett

- COVID-19 re-opening Phase procedures using the WorkSafe BC Safety Plan was created by Patrick McEvoy, Marina Manager. Wiefelspuett reviewed details and identified potential concerns, including meaning of “staff should not work alone”.
Membership in BC Boating Association with LMS link and placement on Swift Harbour Booking App would be helpful both to promote our marina and keep informed on other marina’s activities.
- Changing some of the wording in the Moorage Agreements would facilitate the sale of marine assets.

Motion: by Newell to sell the *Responder* for no less than \$16,000. **Carried.**

- Wiefelspuett reviewed the following: Summer schedule, staffing, re-opening, new projects, virtual festivals, summer students (marina grant funding denied; YCW funding for museum no decision), and no scheduled opening for Oyster Bay Café.

Contract Signing Authority for the Executive Director

Following discussion on authority for signing contracts by the Executive Director, the Board agreed that Section 7.2 of the Bylaws pertains. - "A contract or other record, including cheques on the Society's bank account, to be signed by the Society, must be signed by any two of the president, vice-president, secretary, treasurer, executive director, and operations manager, provided that each cheque be signed by one officer and no cheque be signed by the payee."

Correspondence None

– Wiefelspuett

New Members

– Wiefelspuett

Ken Ireland, Ladysmith, BC
Reggie and Aida Genest, Ladysmith, BC
Bruce Thompson and Alicja Palka, Naramata, BC
Richard Wiefelspuett, Nanaimo, BC; and
Patrick McEvoy,???.
Confirmation will be made by e-mail

Next Meeting – Thursday, September 17, 2020, 0900-1200h

Adjournment – Moved by Rendell to adjourn. at 11:28 a.m. **Carried.**