



Ladysmith Maritime Society

Board of Directors' Meeting December 6, 2018

In Attendance

Directors: Marnie Craig, Ron Dale, Bob Hogberg, Dan Lutz, Peter MacHardy, Alan Newell, Art Rendell

Staff: Debbie Loewen, Marc Pettigrew, Richard Wiefelspuett

LMS Members: John Craig

Call to Order

The meeting was called to order at 9:06 a.m.

Adoption of Agenda – Approved as presented

Adoption of Minutes – Nov 14, 2018

Approved with the addition of approval for membership of Bruce and Adele Shuh

Election of Officers for 2019

Director's Declaration was signed by all Board Members.

Motion: To approve D. Lutz as President, P. MacHardy as Vice President, A. Newell as Treasurer and M. Craig as Secretary – **Carried**

Executive Director Report – presented by R. Wiefelspuett

- Surveys are being obtained for removal, replacement and disposal of floatation of the workshop and museum boathouses.
- The breakwater needs to be dealt with soon.
- Marina safety has been a concern in the past few months with theft and verbal confrontation of our customers. These issues have been discussed with the RCMP.
- Boater insurance is being reviewed per insurance requirements.
- Richard will be meeting with Campbell McIntyre of the In the Bean Time Café, on Dec 11 regarding next summer's contract for the Oyster Bay Café.
- A marina policies manual has been ordered to assist with the development of an LMS Policy Manual.
- Richard will create an action plan around the 2017 key strategies.

Arts Heritage Hub Workshop Report

An Arts & Heritage Hub Workshop, held at LMS with all tenants of the Machine Shop on Nov 23 to discuss goals and layout of the area, was attended by M. Craig & R. Wiefelspuett who were able to remind the planners of LMS' part in bringing repeat customers to Ladysmith, heritage activities and extensive advertising program not only for the marina but town activities, etc. A copy of the pre-workshop survey results of all participants was requested by R. Wiefelspuett.

Car Shop Update

B. Hogberg indicated having paid boat building workshops for the public is being considered. Eric Sandilands has agreed to lead instruction.

Restoration of C.A. Kirkegaard requires a decision regarding the future use of the vessel. More detail was requested by the Board prior to decision making.

C-Dock Update

Full replacement of C dock has been put on hold until a survey can be done of all docks to allow the development of a comprehensive dock replacement/repair program. The addition of pilings to the west side of boathouses as a preventative measure is being investigated for cost.

M. Pettigrew recommended, as C dock is in such disrepair, that all vessels on the outside end plus another 100 feet in should be relocated to B dock for the winter.

Parking Report – presented by J. Craig

Following a walk of the site with K. Fowler to assess parking options, a letter was sent to Kim Fowler, Town of Ladysmith with a follow up summary to D. Lutz. J. Craig's background is in real estate development suggests that buildings occupy one-quarter to one-fifth of the property, leaving the remainder mainly available for parking. LMS considered working with the owners of DL5 to create more parking spaces but the Town intends to gain possession of DL5. Parking and security are expensive. Anything done needs to be done with effective property management and in an even-handed fashion, meaning with consistency.

Marina Report – presented by M. Pettigrew

Clean Marine BC has reviewed and certified LMS with 3 anchors once again. Items that could put us at 4 anchors include mobile pump out service. A new volunteer has indicated interest in assisting with this if desired.

The marina office will be closed from Dec 23 to 26, open for business again on Dec 27.

2019 Board Schedule, Topics, Work Groups

Meetings will be held on a monthly basis until this frequency is deemed unnecessary.

P. MacHardy will pick up calendars from the Chamber of Commerce.

R. Wiefelspuett will provide summaries of next agenda topics for Board perusal prior to the next meeting.

Next Meeting – Monday, January 14, 2019 – 10:00 a.m. to 12:00 p.m.

Adjournment

Motion to adjourn by D. Lutz – Carried.

The meeting was adjourned at 11:23 a.m.