



Minutes of the Board of Directors Meeting October 14, 2014, LMS Office

Call to Order: The meeting was called to order at 9:00 a.m.	Action By
<ul style="list-style-type: none"> • Attendance: Directors: Shirley Blackstaff, Bob Cross, Cliff Fisher, David Grimstead, Sonny Hockey, Rod MacNeil, Jim Phillips, Tim Richards Regrets: Betty Pearson Guests: Marnie Craig, Lane Befus Managing Director: Rod Smith 	
<p>Board members introduced themselves to guest and new member Lane Befus, who expressed an interest in the board.</p> <ul style="list-style-type: none"> • Agenda: The agenda was approved with one addition. 	
<ul style="list-style-type: none"> • Approval of Prior Minutes: <p><i>Motion - Moved by Sonny Hockey that the minutes of September 9, 2014 be approved.</i> Carried</p>	
<ul style="list-style-type: none"> • Treasurer's Report – Betty Pearson <p>Rod Smith presented the Treasurer's report. The budget will be presented at the upcoming members' meeting.</p> <p><i>Motion – Moved by Sonny Hockey that the Treasurer's Report be accepted and that the annual 2014-2015 LMS budget as presented at the last budget meeting be approved.</i> Carried</p>	



• **Managing Director's Report – Rod Smith**

Rod presented his report, a copy of which is attached.

It was proposed that at the members' meeting mention be made of plans to establish a vision for LMS's future involving such pursuits as environment enhancements and foreshore development. It was also agreed that Rob Waters, Marine Biologist would be invited to the members' meeting and present his ideas on foreshore environment and development.

Sonny Hockey mentioned the problem one boater was experiencing in that the boat's breakers trip when the meters are read at midnight. The boat owner installed an isolating transformer at a cost of approximately \$600. Sonny's concern is that when the new rules governing boat electrical systems are implemented, new boats at our marina will be faced with the same problem. He proposed that the cause of the problem should be identified and corrected. Jim Phillips advised that the electrical equipment in question is being promoted by ABYC but is not currently a requirement. It was decided to wait until the new electrical rules for boats are implemented. Rod Smith advised that Denmar Electric was engaged to inspect the marina's electrical system. The formal report has not yet been received, but the firm has advised that the marina electrical installation is sound and there are no significant safety or maintenance issues.

Marnie Craig mentioned that Mrs. M. Erickson had previously requested a bench with a plaque be assigned commemorating her deceased husband Harry Erickson; both had put in a lot of volunteer time. Shirley Blackstaff will refinish one of the benches in front of the museum. The family would supply a plaque.

Marnie Craig left at 10.15a.m.

• **President's Report – Tim Richards**

Tim presented a verbal report in which he opened the discussion as to what extent Board Directors should be involved in committees.

It was suggested and the Board agreed that the present committee structure be maintained and to provide advice to the next Board.

Cliff Fisher mentioned that the nomination committee consists of Doug Bell, Cliff Fisher, Barrie MacDonald, Rod Smith and Tim Richards.

Cliff also mentioned that the nomination application has been revised, that it can be dropped off at the office, and also suggested approaching citizens in the community to run for the Board.

Cliff Fisher suggested, and the Board agreed, that if there were enough nominations that require an election of candidates, then LMS would have an informal meeting in the Welcome Centre to allow members to meet the candidates.

Rod Smith will be mailing the revised nomination application to the membership.

Rod Smith

• **LMS Maritime Museum, Archives & Harbour Heritage Centre – Shirley Blackstaff**

Shirley presented her report, a copy of which is attached. In her report Shirley mentioned 6 new display signs installed for the Rainbow Skiff, the need of volunteers for the museum, archives and Harbour Heritage Centre. Also mentioned were the educational field trips, tour boat usage, flotation upgrade under the floating museum and that she contacted and met with 10 new volunteers interested in helping out.



<p>Heritage Vessels – Rod MacNeil Rod mentioned that the Saravan was well received at the False Creek Tugboat Exposition, the “cutter” has a new donated engine, and that LMS has acquired another golf cart.</p> <p>Rod further advised that the family of Lesley Durban, who recently passed away, would at some future time like to utilize the donated wooden boat Lesley (currently nearing completion & restoration by LMS) in their ash spreading ceremony.</p> <ul style="list-style-type: none"> • Other Business <p>Members Meeting Rod Smith will prepare an agenda for the upcoming members’ meeting.</p> <p>Rod Smith advised of correspondence from Dale Bossons re a memorial bench to commemorate his deceased parents who were long-time members of LMS and museum volunteers. Shirley Blackstaff suggested, and it was agreed, to offer the family use one of the benches presently in front of the museum. Shirley would refinish the bench with the family supplying the plaque.</p> <p>The Ladysmith Yacht Club invited Tim Richards or a guest to attend their Annual Commodore Ball. As Tim Richards is out of town, Rod MacNeil agreed to represent LMS.</p> <p>The Schooner Cove Yacht Club has donated a club burgee and also commented favourably on LMS’s facility, help from staff and the bistro.</p> <p>LMS is in receipt of a letter from the Cowichan Independent Living thanking LMS for the opportunity to raise funds at the marina.</p>	<p>Rod Smith</p>
<ul style="list-style-type: none"> • New Members Membership applications from Gerry Beltgens, Mike & Karen Grant, and Bert Ruigrok were approved. 	
<ul style="list-style-type: none"> • Next Meeting – to be held at 9:00 a.m. on Wednesday November 12, 2014. 	
<p>The meeting was adjourned at 12.15 p.m.</p>	

Reports

LMS Maritime Museum, Archives & Harbour Heritage Centre Update

Submitted by Shirley Blackstaff – October 14, 2014

Maritime Museum

- 6 new display signs made and installed for Rainbow Skiff Dinghy
- Need a volunteer to tally the 2014 visitors from the Attendance Books so a graph can be made as a record
- Educational field trips – make plans with David Grimstead re: Museum and tour boat use, spring workshop with tour boat drivers, re-location of tour boat and tour boat record book and phone to make room for new display in side room
- Winter projects – inspect and improve structural floatation
- New display project- create ship captain cabin display

Archives

- Continue to clean, catalogue, photograph, research, record and label new artifacts



- Write thank you notes to donors

Harbour Heritage Centre

- Working on a new small coal mining lamp display
- Continuing work on diorama and base
- Need volunteer help to improve slide shows
- Have made a draft brochure for field trip program
- Continuing to work on Oyster industry educational book and teacher guide booklets for field trips to HHC

Contacted and individually met with 10 volunteers interested in helping with Heritage plans for displays, programs and workshops

October 14, 2014 Managing Director's Report – Rod Smith

This past month has been busy with month end, year end, budgeting for 2014 - 15 and settling staff into their roles. Food service will be shut down during the month of October but open up again mid-November with a hearty fall menu.

At the end of September we said goodbye to Paul and Marcus. We were fortunate to have a young lad for a couple of weeks under the Blade Runner program who was a great help with clean-up. The Welcome Centre's current schedule is Mon – Sat 9:00 am – 5:00 pm.

Jay Page has been busy organizing work parties – mostly focused on cleaning up – Work shed 13 and Wolfe boat house. Work parties are every Saturday and we could use more volunteers and some help in feeding the crew lunch, please call 250 245 0109 if you can help.

With the help of Keith Gillanders and Gerald Fitzgerald – heat tracing and insulation plans for the gangway pipes are in place and materials have been ordered – 3 weeks delivery. Hopefully this will eliminate our freezing problem.

Denmar Electric did a complete review of marina electrical finding everything in very good shape and no "hot spots" in the marina. The Welcome Centre is looking good now that all the windows have been cleaned and paintings, etc. are up on the walls. We continue to move forward on the marina maintenance schedule as presented during the budget process.

A membership renewal took place targeting – members who had not renewed their membership in the past 18 – 24 months and a number of folks have renewed their membership as a result. Our goal is to make sure that everyone who wants to vote at the December 3 AGM is a current member so they can vote.

End of Reports