



Minutes of the Board of Directors Meeting June 10, 2014, LMS Office

	Action By
<p>Call to Order: The meeting was called to order at 9:00 a.m.</p>	
<p>• Attendance: Directors: Shirley Blackstaff, Bob Cross, Sonny Hockey, Rod MacNeil, Betty Pearson, Tim Richards Regrets: Cliff Fisher, Jim Phillips Guests: Managing Director: Rod Smith Marina Manger: Tom Irwin</p>	
<p>• Agenda: The agenda was approved with two additions.</p>	
<p>• Approval of Prior Minutes: Motion - Moved by Sonny Hockey that the minutes of May 7, 2014 be approved. Carried</p>	
<p>• Treasurer's Report – Betty Pearson Betty presented the Treasurer's report and advised of the following:</p> <ul style="list-style-type: none"> • Received the GST rebate of \$4,590 for the period of October 1, 2013 to March 31, 2014. • Received the amount of \$21,573 from ICET re the visitors' dock extension. • The Town of Ladysmith has been invoiced for cleaning of the washroom for the period from October to March. • No registered letters were sent to delinquent moorers as all contract issues were resolved. <p>Motion – Moved by Betty Pearson to accept Treasurer's Report. Carried</p> <p>Betty mentioned that a meeting regarding late moorers was held.</p> <p>Motion – Moved by Betty Pearson that penalties for late payment of moorage must be spelled out in moorage agreement, re-wording of contract to be vetted by a lawyer, a fee of \$50 to be charged for agreements not fully completed by April 15th, an additional \$50 to be charged for agreements still not completed by May 1st & \$50 per month afterwards, Marina Manager to have some discretion when circumstances are unusual, fees to be paid into Rainbow Skiff account (to be indicated in agreement), current wording around 12% penalty to be eliminated from agreement, contact moorers in December requesting preference for receiving agreement (email or paper), request return of agreements by March 15th in order to process prior to April 1st, changes to be implemented for the 2015-2016 moorage year, and the Warehouse Lien Act to be implemented by a lawyer June 1st. Carried</p> <p>Rod Smith will contact a lawyer to vet the new contract wording.</p>	Rod Smith



• **Marina Committee Report – Tom Irwin**

Tom presented Jim Phillips’s report that dwelt on what is required with regards to marina maintenance and upgrades presently and during the winter of 2014 – 2015. The main winter items are: repairs to fish farm sections of “C” dock, “A” dock fish farm fingers, clarify plans for LMS Wolfe boathouse, investigate options for repair of Museum flotation, and freezing protection for sewer and potable water piping.

A discussion was held on what is required to repair the Museum flotation, which has been damaged by otters. Tom is trying to find the most expedient way in effecting repairs. Shirley Blackstaff expressed her concern regarding the delay in her being able to add exhibits to the museum and her concern that it might involve duplication of volunteer labour, which she wants to avoid. Tim Richards suggested that Tom and Shirley work together to sort the problem out.

Shirley Blackstaff suggested the cleaning of the floating breakwater tanks. It was pointed out that this was done last year and Tom Irwin hopes that it will also be done this year.

• **Managing Director’s Report – Rod Smith**

Rod presented his report and mentioned a meeting with Clayton Postings regarding security and signage, lighting in the lower parking lot and grading of the access road. Rod reported that John Marston has almost completed the door handles.

Rod reported that Paul Mycroft will be hosting the LMS website and also mentioned that the Oyster Bay café made money with congratulations going to Trudy Talbot and Cheryl Bancroft.

Rod mentioned the possibility of grants from various sources and thanked Anne Newell for her work on the membership program and also thanked John Dul for getting the POS up and running.

The issue with the vessel “Aberdeen” in lot 651 was next discussed. The Coast Guard towed in this vessel several years ago and it seems there is a considerable amount of fuel and/or lubricating oil in the bilge. According to Rod this situation could result in a fire, which could affect the marina. Rod is to proceed with attempting to have the responsible authorities remove this vessel.

• **President’s Report – Tim Richards**

Tim reported that Paul Notte was resigning as of the end of this month. There will be a posting of the position.

A discussion was held on LMS’s situation as a non-profit organization in view of having a number of paid staff.

Rod Smith made a proposal and the Board agreed that he should seek the counsel of a lawyer with respect to our current position as a charitable organization.

David Grimstead and Rod MacNeil will attend a first aid course.

Customer Service training is temporarily set for June 24th. Attendees are still being sought.

Tom Irwin
Shirley
Blackstaff

Rod Smith

Rod Smith



<ul style="list-style-type: none"> • Other Business <p>Museum and Harbour Heritage Centre – Shirley Blackstaff Shirley reported the following: new plans for the Rainbow Skiff exhibit, the need for additional volunteers, the coal industry diorama is ¾ complete, Telford to donate a plaque for the diorama which would recognize those involved in its construction.</p> <p>Shirley also mentioned that the Ladysmith Maritime Society and the Arts Council of Ladysmith and District are cooperating to provide field trips for the youth of our Island community. Field trips offer interaction opportunities for young people to learn about the waterfront heritage and the arts.</p> <p>LMS Heritage Vessels – Rod MacNeil Rod in his report mentioned that several boats, which have been offered to the society, would be viewed for possible acceptance. Rod also mentioned several vessels, which are in our possession require repairs. The Saravan, with the possibility of the Sudbury workboat in tow, would attend the False Creek and Victoria Classic boat festivals.</p> <p>B.I. Insurance & Boat Roster – Sonny Hockey Sonny mentioned that he contacted Barb DeRuitter of VIIC regarding Business Interruption insurance and asked the likelihood of finding this type of insurance on its own and she agreed that it was unlikely. Barb DeRuitter suggested and the Board agreed that she should continue to search for this type of insurance.</p> <p>Sonny also mentioned that the Boat Roster was sent out and that he had to make several corrections. It was suggested, and it will be implemented, that the roster list be dated and also if a moorer requires another moorer's phone number he should contact Tom Irwin, Marina Manager.</p> <p>Shirley Blackstaff inquired as to what committees there are and their members.</p> <p>Rod Smith will assemble a list of committees and their members.</p> <p>Tom Irwin mentioned that the Westcoast Work Boat Association might hold their next event at LMS.</p>	<p>Rod Smith</p>
<ul style="list-style-type: none"> • New Members <p>Membership applications from Howard & Elizabeth Ann Smith, Moira Ryan, Andre & Saithong LeRoux, and Don Smith were approved.</p>	
<ul style="list-style-type: none"> • Next Meeting – to be held at 9:00 a.m. on July 8, 2014. 	
<p>The meeting was adjourned at 11:45 a.m.</p>	