

Ladysmith Maritime Society

www.ladysmithmaritimesociety.ca

P.O. Box 1030, Ladysmith, B.C., V9G 1A7

Tel: 250-245-0109 Fax: 250-245-0108

## Minutes of the Board of Directors Meeting June 11, 2013, LMS Office

Call to Order: The meeting was called to order at 9:00 a.m.	Action By
Attendance: Directors: Barrie McDonald, Tim Richards, Doug Bell, Cliff Fisher, Sonny Hockey, Betty Pearson, Michelle Frazer, Guests: Mark Mercer, Shirley Blackstaff Executive Director: Tom Irwin	
Agenda: The agenda was approved.	
Approval of Prior Minutes:     Motion - Moved by Sonny Hockey that the minutes of April 9, 2013 be approved.     Carried	
Treasurer's Report – Betty Pearson Betty presented the Treasurer's report and informed the Board Members of the following:	
<ol> <li>The Town has now sent payment for the cleaning of the Expo Building's washroom.</li> <li>LMS has received Grants-in-aid from the Town of \$1,500 for Festivals and \$1,000 for Museum projects</li> <li>An application for HST rebate has been forwarded to CRA.</li> <li>"Gas Tax" monies to offset the cost of the pump-out station, \$59,709.38, have been received from the Town. These funds have been placed in the "Emergency Reserve" account.</li> <li>Betty also mentioned that the emergency reserve amount is \$84,753.</li> </ol>	
Tom Irwin queried whether LMS or the Town is responsible for the replacement or maintenance of the sewage system equipment. The Board determined that LMS is responsible for the sewage system equipment. Sonny Hockey recommended, and the Board Members agreed, that we obtain a Machinery Policy quote from VIIC.	Sonny Hockey Tom Irwin
Motion – Moved by Betty Pearson to donate \$2,000.00 to Ladysmith and District MarineRescue Society; and \$500.00 to Western Purple Martin Foundation.Carried	
<i>Motion –</i> Moved by Betty Pearson to rename account #937870 at Ladysmith & District Credit Union to "Reserves" to better reflect the funds held in that account.	
Motion - Moved by Betty Pearson to accept Treasurer's Report.	

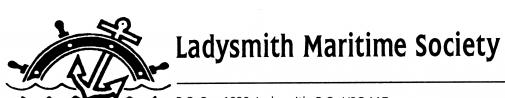
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• Executive Director's Report – Tom Irwin Tom presented the Marina Report to the Board Members. Tom's report de of accomplishments achieved over the last two months, his connections ar with a number of sponsors, clubs and the Provincial Marine Tourism represent Tom's view of what LMS should be doing in the future.	nd agreements	
Tom mentioned that he is still trying to recover 18 sheets of mini mesh from	n the contractor.	
Sonny Hockey suggested that a donation be made to the authors of the op programs used for the Marina Management System. Tom will follow up on		Tom Irwin
Tom suggested, and Doug Bell endorsed, the idea that LMS should partici role in the Provincial Marine Tourism Initiative. Doug recommended that 2 become involved.		
Tom also presented a chart detailing a comparison between the budgeted revenues derived from moorage, a marina utilization chart and a guideline planning.		
Tom advised there were 12 visitor boat nights in April and 52 in May.		
With regards to the marine utilization chart, it was suggested that a scheme layout be added.	atic of the docks'	
The process for preparing the 2013-2014 budget was discussed. Tom will to Board members and Committee leaders summarizing in detail the inform key dates, and individuals from whom input is required.		Tom Irwin
Doug Bell requested that Board Members provide Tom Irwin with their vacuum July and August.	ation plans for	Doug Bell
Mark Mercer left at 10:45a.m.		
Additional Business Items:     Finance/Legal/Insurance Report		
Betty Pearson presented her report to the Board Members.		
Marina Committee Report Tom Irwin presented Jim Phillips's report to the Board Members and the fo noted:	llowing was	
<ol> <li>Food serving in the Welcome Center has now been approved by V</li> <li>Paul Notte's and Debbie William's employment situation will be for</li> </ol>		
Heritage Vessels Tim Richards presented his report, which included an update on the heritage use policy and operating procedures of heritage vessels by LMS members mentioned that the rowboat trial was well received by participants.		



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O. Box 1030, Ladysmith, B.C., V9G 1A7 Business Items: Centre Dressed Marnie Craig's and her thanks to the or Cultural Centre to date, especially those who w LMS Heritage Day - June 8th, so the public c is interest and positive responses from those to w project was encouraging. It was also mention er student to help with the Heritage & Cultural d his report on the two events, which took place evenue from the events would be listed separ eried whether, in accordance with our Constitut ging non-LMS heritage vessels to moor at LMS vestigate insurance implications.	worked many hours to could have a peek at the that came in to see the oned that a grant was I Centre work. ce in June. rately under the Festival ution, we should be more	Fax: 250-245
<b>Centre</b> bressed Marnie Craig's and her thanks to the solutural Centre to date, especially those who we LMS Heritage Day - June 8th, so the public of e interest and positive responses from those to we project was encouraging. It was also mention er student to help with the Heritage & Cultural d his report on the two events, which took place evenue from the events would be listed separ eried whether, in accordance with our Constitut ging non-LMS heritage vessels to moor at LMS	worked many hours to could have a peek at the that came in to see the oned that a grant was I Centre work. ce in June. rately under the Festival ution, we should be more	
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		Tim Richard
Betty Pearson will be responsible to evaluate decision by June 30 <sup>th</sup> . rs should e-mail Barrie McDonald with their vie e Barrie McDonald with a written assessment	ug Bell, Jim Phillips, Tom's performance and ews by June 18 <sup>th</sup> .	Tom Irwin Dog Bell Jim Phillips Michelle Frazer Betty Pears Barrie McDonald Tom Irwin
siety. Marnie Craig will be involved in coordina		Marnie Crai Gillian Mura
	Members comprised of Barrie McDonald, Do betty Pearson will be responsible to evaluate decision by June 30 <sup>th</sup> . Is should e-mail Barrie McDonald with their vi Barrie McDonald with a written assessment <b>ess</b> d mock-up copies of pamphlets created by G ety. Marnie Craig will be involved in coordin meeting and greeting new members.	Members comprised of Barrie McDonald, Doug Bell, Jim Phillips, Betty Pearson will be responsible to evaluate Tom's performance and decision by June 30 <sup>th</sup> . Is should e-mail Barrie McDonald with their views by June 18 <sup>th</sup> . Barrie McDonald with a written assessment of his performance by Barrie McDonald with a written a

David Scott, Peter & Catharine Barter, Jim & Debbie Gawiuk, Tom & Vircik and Russell Hann. Next Meeting – to be held at 9:00 a.m. on July 9<sup>th</sup>.

• The meeting was adjourned at 11:50a.m.