

Thursday, May 19, 2022, 09:00 m – 10:30 am

Venue: **Welcome Centre – In Person**

Directors present: Peggy Barnett(PB), Allison Brind (AB), Ron Dale (RD), Dan Lutz(DL), Alan Newell (AN), Jeff Reichert (JR), Art Rendell (AR)

Directors by GTM: Marnie Craig (MC)

Directors absent: Kelly Daniels (KD), Jeff Reichert (JR)

Ex Officio: Richard Wiefelspuett (RW)

- 1) **Call to Order** – AB – 0905h
- 2) **Approval of Agenda *)** – AB - approved
- 3) **In Camera (ToL Update*)** – Directors were updated on recent staff changes and a meeting with the Town of Ladysmith staff. Considerable discussion ensued.
- 4) **Approval of Board Minutes of 2022-04-21*)** - DL – motion by DL to approve. Approved as distributed.
- 5) **Treasurer Report *)** – JR/RW – accounts are current. Directors were updated on a \$20K account receivable. Thanks to Anne Newell for her efforts on encouraging member renewals.
- 6) **Committee Reports-Updates from Committee Chairs**
 - Policy and Procedure *) - DL – Chapters 1-6 have been posted on Nextcloud for final input from Directors. **Chapter 7 will be drafted for next Board meeting.**
 - HR Committee - AB - a process will be established for addressing bullying and harassment as well as complaints and elevation of complaints to the ED. **A workshop is to be developed by RW working with a consultant.** This workshop will also review the Terms of Reference of the Human Resource Committee.
- 7) **Business Brought Forward**
 - Project DD0132 – Open Boat Shelters – Update - RW – a quote is being sought for dredging, with consultations as appropriate. Discussions are occurring with the grant provider.
 - Programs & Events – Update *) – RW – Catherine is onboard as Volunteer Coordinator and Event Planner. Two Dine on the Dock caterers have been booked. All programs and events are moving forward.
- 8) **New Business**
 - Maritime Museum BC – Dorothy - Update*)- AR / RW – after discussion, **the draft MOU will be circulated to Directors for decision by GoToMeeting in a week's time. The Working Group is to advise MMBC that LMS is supportive, but concerned about costs in the longer term.**
- 9) **Strategic Plan Champion Updates – 2021 Review and 2022 Outlook**
 - Community Collaboration (Welcome Pole Project– Update*) – RW – Pole has conceptual design, and will be proceeding.
 - Volunteers/Members – Discussion Informal Members- Meeting Date - RD / RW – Volunteer Recognition on April 29 was reviewed. **Members meeting will proceed on June 8th, 5-7pm.**
 - Infrastructure – RW – PumpOut upgrade is proceeding. Issue is best scheduling within the summer season. Collection efforts are proceeding on a speeding boater in the harbour whose wash damaged the docks.
 - Heritage / Archivist Intern Project Concluded– MC / RW – Board expressed their appreciation for the efforts of Kadan Walters, and **invite him to the next board meeting for a project report.**

*) Refer to Next Cloud – Board of Directors / Meeting Folder for supportive documentation – this is a draft agenda and *) indicates that uploads may still follow

LADYSMITH MARITIME SOCIETY - Board of Directors' Meeting Minutes final as amended.

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10) Executive Director Update *) – RW

- Operations and Marina – Updates on Moorage Contracts / Electricity Meters – insurance status of moorers is being confirmed; a proposal on flat rates for electrical power is under development.
- Staff Updates / Summer Students – SFN student application has been received.
- Update on MOSS Program and Sailing Dock Plans for 2022 - interest is building in the MOSS program.
 - Correspondence – Purple Martins – options are being explored on moving nesting boxes a bit farther from human interaction.
 - New Members Approval – no new members for approval.

Next Meeting – 23 June 2022, 09:00 am – 10:30 am, Welcome Centre

Adjournment – motion by RD to adjourn. Approved.

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