

Directors by GTM: Peggy Barnett (PB), Allison Brind (AB), Ron Dale (RD), Kelly Daniels (KD), Dan Lutz (DL), Alan Newell (AN), Jeff Reichert (JR), Art Rendell (AR)
Absent: Marnie Craig (MC)
Ex Officio: Richard Wiefelspuett (RW)

Call to Order – KD at 0945h

Action Items

Approval of Agenda – KD

Welcome Roundtable – KD – spoke generally on priorities including a strategic update, capital improvements, projects with SFN, and careful financial and COVID planning.

Approval of Board Minutes of 2021-12-16 – JR – motion to approve minutes as circulated. Carried

Draft Minutes of 2021 AGM – JR – motion to accept the minutes for approval at 2022 AGM - Carried

Election of Treasurer and Secretary – KD

- Jeff Reichert selected as treasurer for 2022; Dan Lutz selected as secretary for 2022

Treasurer Report – AN

- Recommended to defer discretionary spending pending 2022 COVID impact on visitor revenue.

Signing Authorities: motion by Alan Newell, that the following are authorized to approve financial transactions on behalf of LMS for 2022. Carried. **AN/JR to Action.**

- RBC Express: Any two of Kelly Daniels, Jeff Reichert, Richard Wiefelspuett
- RBC Dominion Securities: Any two of Kelly Daniels, Jeff Reichert, Dan Lutz
- RBC Chequing Account: Any two of Kelly Daniels, Jeff Reichert, Dan Lutz, Richard Wiefelspuett, Debbie Loewen

LMS Committees - KD

- “That the Terms of Reference for the Programs and Events Committee be approved” – item deferred to later in the agenda.
- “That the 2022 Board Champions be received for information” – item deferred to later in the agenda.

Business Brought Forward

- Heritage Archivist Status – RW/MC – Kaden Walters is engaged. Thanks for those who assisted in advertising the position.
- Project DD0132 – Open Boat Shelters – Update – RW – Work group includes RW, JR, MC, and Robert Lawson. Project plan and bidding process under development. Town will be consulted through Development Permit and Building Permit process. “Car Shop Guys” to also be engaged.
- Programs & Events – Proposed Dates – RW/DL
 - Marnie Craig requested to proceed with planning for heritage week Feb 22-29 and invite others to help.
 - Reminder to make membership renewal a priority.
 - motion by DL, that the proposed Terms of Reference for the Program and Events Committee and the report from MC with recommendations re. the Working Group be

referred to the proposed Events Committee for consideration and report back, including recommended 2022 budget proposal at the next meeting.

- Proposal for short-term parking – JR
 - a strong and lengthy discussion
 - motion by JR to propose to council to restrict and enforce parking to 3 hours during summer months for implementation this spring – defeated
 - motion by AN to initiate a petition calling upon council to address and improve the parking and access at the marina. – carried
 - motion by AR to look in-to relocating the garbage containers and marking parking spots. - carried
- Report on Implementation of Policy Manual – RW
 - RW has compared the policy manual against a standard list of non-profit policies and is ready to move forward
 - DL will review missing and incomplete policies
 - goal is to have completed policies and procedures by end of fiscal year.

Committee Reports - Updates from 2021 Committee Chairs – updates provided.

- Finance
- Policy and Procedure
- Human Resource
- Heritage

Strategic Plan - Champion Updates – Report on 2021 “Action” Accomplishments

- Community Collaboration – DL – written report provided
- Volunteers/Members – RD – verbal report. Volunteer appreciation event outstanding.
- Infrastructure – RW – verbal report. Museum flotation completed. Task list drafted.
- Heritage – MC – written report provided. Jeff spoke to dinghy restorations, planned summer rental program, and new monitors to display heritage boat videos.
- Parking/Access/Security – AN – previously discussed.
- Strategic Plan Update Process – KD – leads will be asked to provide updates for next meeting

Executive Director Update – RW

- Operations and Marina – see written report. Proposal (including engagement) to be developed on an environmental clean-up project.
- Update on MOSS Program – see written report
- Correspondence – see written report
- New Members Approval – Linda and Robert Coomber of Ladysmith approved as new members.

Next Meeting – Thursday, February 17, 2022 0930h-1100h

Adjournment at 1130h

Meeting materials uploaded to Next Cloud