

**LADYSMITH MARITIME SOCIETY**  
**Minutes of the Board of Directors' Meeting**  
**Thursday, December 16, 2021 ~ 930h to 1045h**

**Directors in person:** Marnie Craig, Ron Dale, Dan Lutz, Alan Newell, Art Rendell  
**Directors by GoToMeeting:** Allison Brind, Kelly Daniels, Peggy Barnett, Jeff Reichert  
**Ex Officio in person:** Richard Wiefelspuett

**Call to Order** at 930h – Dan

**Approval of Agenda** – Dan

**Approval of Board Minutes of 2021-11-18** – Jeff  
Motion by Jeff to accept the Minutes as distributed. CARRIED

**Draft Minutes of 2021-12-08 AGM**  
Draft minutes of AGM were presented for posting to the website.

**Directors Declaration**  
Motion by Ron to adopt the Declaration as presented and to post to the website. CARRIED

**Selection Of Officers**

Officers were selected by the board, to the following positions:

President, Allison Brind

Vice President, Kelly Daniels

Secretary, Jeff Reichert

There were no volunteers for Treasurer. Several names were put forward for consideration as additional directors that could assume the position. A Treasurer will be needed to start in January. A paid position could be considered.

Appointments to Heritage, Finance, and Policies and Procedures will be left to the next Board meeting.

Appointments to HRC (Human Resources Committee) will be the new president and VP, with a third member pending determination of a Treasurer.

**Business Brought Forward**

- **Heritage Archivist** – Richard/Marnie
  - Grant is available for heritage archivist. Offer has been made to local candidate. If accepted, position starts 28 December and runs for 4 months.
- **Appraisal of Rendell Skiff**
  - Rendell skiff has been accepted. Art Rendell will accept a receipt of \$1,000 to avoid requirement for appraisal. Actual value is considerably more and the board formally thanks Art for his donation.

**New Business**

- **Strategic Plan**
  - **Community Collaboration** – Dan/Marnie/Kelly
    - Marnie and Kelly met with SFN (Stz'uminus First Nation) representatives recently to discuss initiatives for collaboration. SFN and LMS will jointly select a carver for the welcome pole and an artist to collaborate on a mural for the museum.
    - Latest Town correspondence, regarding alleged outstanding fees, requests payment for 2018 plus interest in the amount of \$37,522. This payment is not budgeted and would have to be paid from reserves. Motion by Dan to make payment for 2018 plus interest. CARRIED

- **Volunteers** – Ron
  - Ron asked that SFN discussions include request for volunteers.
  - Ron will meet with schools to encourage volunteerism.
  - Ron asked for a volunteer to assist him as Nadine is no longer on the board.
- **Operations and Infrastructure** - Richard/Jeff
  - Work plans being prepared for upcoming year with repairs and assessment of B dock.
  - Trees in lower parking area being trimmed due to danger of falling limbs.
  - Retaining wall schedule unknown.
  - Policy Manual was turned over to staff for implementation of items 2 and 3, formatting and posting in Governance folder on Nextcloud.
  - **ACTION: Richard will report on implementation of Policy Manual**
- **Maritime Heritage** – Marnie
  - Marnie has been talking to SFN regarding First Nations artifacts for the Maritime Museum. Artifacts are not sensitive to environmental conditions except that air movement will be required. Theme would be People of the Water.  
There is a possibility of an archivist assistant to complement the intern position.
- **Public Access Parking and Security** – Richard
  - There was some discussion regarding parking in the lower lot.
  - **ACTION: Jeff will make a proposal for short term parking in the lower lot for presentation at the next board meeting.**

**Executive Director Update/Correspondence**

– Richard

Richard presented the Executive Director Report.

**Upcoming Meeting Dates**

– Dan

Next Board Meeting, Wednesday, January 20, 2022, 930h in person.

The outgoing HRC is to meet virtually with the new HRC on Tuesday at 0845h.

**Strategic Plan Review and Events**

A January meeting will be required for a Strategic Plan Review and to pick dates for upcoming events. Directors were encouraged to review the LMS Programs-Events document posted on the Board meeting site.

**Adjournment** – moved by Art to adjourn at 1045h

CARRIED