

LADYSMITH MARITIME SOCIETY
Minutes of the Board of Directors' Meeting
Thursday, Sept 16, 2021 ~ 930h to 1200h

Directors by GoToMeeting: Allison Brind, Marnie Craig, Ron Dale, Kelly Daniels, Dan Lutz, Alan Newell, Jeff Reichert, Art Rendell, Nadine Wong

Ex Officio by GoToMeeting: Richard Wiefelspuett

Call to Order at 930h – Dan

Approval of Agenda – Dan

Approval of Board Minutes of 2021-06-24 – Jeff
Motion by Jeff to accept the Minutes as distributed. CARRIED

Treasurer Report – Alan

Financial report presented. There was discussion on the 2022 budget and whether some special projects should be included. A proposed budget will be presented at the next meeting.

Business Brought Forward

- **Museum Workplan** -Richard
 - Work on replacement of floatation should start this week and expected to take 6 working days.
- **Office Plan** – Richard
 - No word on office space in Harbour Heritage Centre.
 - Metal shelving may be used to separate workstations in Welcome Centre.
 - There is a need for archive space to store items that are currently stored at the Blackstaff residence.
 - Motion by Art, for staff to make recommendations, with pricing, for office space within the marina, for presentation at the next board meeting. CARRIED
- **Grants Update** -Richard
 - Grant application submitted for replacement of open and coated floatation in marina assets. Project selection will be November 2021.
 - Grant application for heritage boathouse, that was submitted last year, is currently being reviewed for immediate approval and construction. Project selection will be fall 2021 with December start.
 - Accessibility grant application is being considered for a new golf cart and waiting benches.
 - Grant-in-Aid application will be submitted to Town.

New Business

- **Strategic Plan**
 - **Community Collaboration**
 - Dan presented update for meeting with Allison McCarrick of Town of Ladysmith.
 - Motion by Marnie that Board approve proposal as submitted by Dan as a basis for initial negotiation for settlement of claim on DL2016 lease. CARRIED
 - Kelly presented update on meeting with Chief Roxanne Harris of Stz'uminus First Nation (SFN). Discussions included dock space for SFN visitors, seafood sales, sharing First Nations' history of the harbour, pole carving and collaboration on 2030 marina plan.
 - Marnie described current education program using school bus from SFN and including art, heritage, water safety and harbour tour. An SFN artist may be engaged to work on mural for Maritime Museum.
 - Richard presented a reconciliation statement for consideration.

- Motion by Kelly to approve initiative to adopt reconciliation statement and to refer details to the Collaboration Committee for implementation. CARRIED
- **Volunteers** Ron/Richard
 - Volunteer appreciation event is in the works. Ron
 - Consider double vaccination for entry to indoor events.
- **Operations and Infrastructure**
 - Policies and Procedure Manual presented with comments and questions. Art
 - Sections will be sent to individuals for editing. Art/Nadine
 - Richard will prepare a template for format of sections. Richard
 - Richard presented an update to the Asset Management Plan. Richard
 - Jeff presented an update on Nextcloud management of electronic files. Jeff
 - Nextcloud has been adopted to manage and control access to LMS electronic files that are stored on LMS servers. Heritage files and archives have been moved over and tested.
 - A filing directory will be suggested for use by staff, board members and volunteers, to encourage proper storage and sharing of files and minimize potential loss due to user turnover. Jeff to work with Debbie on this. Jeff
- **Maritime Heritage** -Marnie
 - There has been no progress on the Arts and Heritage Hub. Last meeting of the steering committee dealt with reconciliation.
 - Marnie presented a Museum Budget Proposal which includes new marine radio displays, video display of heritage boats, a mural for the back of Museum, completion of electronic and artifact archives, banner signage, BC Heritage blue signage on highway, staffing plan, Young Canada Works Graduate Internship Program Grant and establishing a viable heritage volunteer base.
 - Costing for Museum Budget Proposal to be submitted to Alan. Marnie
- **Public Access Parking and Security** - Art
 - Richard presented proposal for metal posts and concrete curb stops to delineate parking. Work to be implemented with staff and volunteers. Richard

Executive Director Update/Correspondence/New Members

- Successful summer season included 8 rendezvous, bookings for next year, transient moorage up 47% from last year and busy *Maritimer* (tour boat) program.
- WorkSafeBC inspections complete.
- Sailing dock assembled with reuse of C dock sections for possible sailing program next year.
- There was some Music on the Docks.
- Sea Life, Pirates and Heritage Boat Festivals were successful with volunteer co-ordinator salaries paid from Gaming funds.
- A members meeting is being considered prior to the AGM.
- There was a moorage customer complaint regarding aggressive Purple Martins. Attacks have occurred at high tide when people are in closer proximity to nests. The board previously approved policies for staff to deal with complaints by relocating nests or moorers.
- Staff to consider options with Purple Martin Stewards including elevating or moving nesting boxes prior to next season. Richard
- Motion by Alan to accept new members Brian & Lina Eidem of Ladysmith BC and Eileen Phillips of Comox BC and approve renewal of expired memberships. (Members expired Dec 2020: Tim Richards of Ladysmith BC, Reg & Aida Genest of Ladysmith BC, Robert Boznik of Surrey BC, Gerard Nachtegaele & Deirdre Saunders of Ladysmith BC, John Beames of Ladysmith BC, Larry McCoy of Ladysmith BC) CARRIED

Upcoming Meeting Dates

- Board: Thursday, October 14, 0930h
- Board: Thursday, November 18, 0930h
- Members Meeting ??
- AGM, Wednesday, December 7, 2021, 1900h & Nomination Committee Appointments

Adjournment – moved by Nadine to adjourn at 1130h CARRIED