

LADYSMITH MARITIME SOCIETY
Minutes Board of Directors' Meeting
Monday, January 9, 2020 ~ 9:00 am to 12:00 pm

Directors in Attendance: Dan Lutz, Alan Newell, Marnie Craig, Ron Dale
Directors by GoToMeeting: Art Rendell, Jeff Reichert, Peter MacHardy
Regrets: Bob Hogberg

Ex Officio in Attendance: Debbie Loewen

Call to Order at 9:10 am. – Lutz

Approval of Agenda as amended – Lutz
Motion: by Dale **Carried**

Approval of Minutes of Dec 9, 2019 as amended – Lutz
Motion: by Dale **Carried**

Directors Declaration

Directors present signed and others were asked to sign the declaration as soon as they were available.

LMS Board Officers – Lutz

Dan Lutz – President
Peter MacHardy – Vice President
Alan Newell – Treasurer
Marnie Craig – Secretary

Finance Committee

Alan Newell; Betty Pearson and John Craig. Meetings have not occurred on a regular basis.

Human Resources Committee

Peter MacHardy, Dan Lutz and Alan Newell – Developed HR manual and annual staff review was been completed.

Business Arising:

- **LMS Schedule for 2020** -- Lutz
The updated 2020 schedule was distributed. Dan indicated that DOTD would begin on May 5. Patrick McEvoy DOTD dates suggest that it will begin on May 29th and that June 5 is still uncertain. The first DOTD is June 5th, Feast of the Pirates. May 29th is likely the Heritage Boat Dinner for visiting boaters only.. August 7 and September 4 are on long weekends.

- **Strategic Plan Dashboard**

-- Lutz

The **Champion** is a person(s) who on behalf of the Board, takes extraordinary interest in the adoption, implementation, and success of a cause, policy, program, project, or product. He or she will typically try to carry the idea through entrenched internal resistance to change, and will evangelize it throughout the organization.

The **Leader(s)**, in consultation, builds the team and the work plan to achieve the result. With the support of the champion(s), resources are marshalled to execute the plan and achieve the objectives, and the leader reports back on achievements

Focus	Champion	Leader	Next Steps
Relationships	Dan/Alan		Forum
Volunteers	Ron	Richard/Shanti	Intro of Shanti
Infrastructure/Operations	Bob/Peter	Richard/Pat Further discussion	Report to Board
Asset Management	Art		
Marina Layout	Jeff		
Policies & Procedures	Peter		
Maritime Heritage	Marnie/Jeff/Bob?	Marnie	Meeting Marnie/Jeff
Public Access	Alan		

Discussion

- **Volunteers** – Shanti Bremer has been hired as part-time Volunteer/Event Co-ordinator.. Her main job is to update and maintain the database. Ron Dale will work with her about ideas that need to be presented. Ron Dale will to contact Cecelia Grimstead and Dianna Fisher regarding past volunteer programs.
- **Infrastructure/operations** – champions Suggested with staff as leads’ further discussion with Richard Wiefelspuett on his return, is required to confirm the leaders.
- **Maritime Heritage** – Should we complete a heritage strategy before consideration of space, floatation and enclosure of the museum, display for restored vessels, archival space, reconfiguration of the marina which includes moving the bill Adair shed, etc. The most effective use of our facilities, reconfiguration of the marina and the heritage strategy are connected. The Board would like to see previous draft strategy. **Action:** Jeff and Marnie to meet to discuss Heritage strategy. Jeff to report to the Board on Feb 20 with some input from Bob.
- **Public Access** – LMS and the Town need to agree and take action sooner rather than later.

Treasurer's Report for November 2019

– Newell

There has been a bit of delay due to Debbie's absence. Moorage comparison needs some clarification with new reporting system. Individual expenses for October have been updated.

Board Policies

– Newell

Review and discussion regarding updates to the Policy Manual that Alan Newell is preparing. Are all the items policies or are some procedure?

Motion: by Alan to adopt all changes recommended in Alan's document. **Carried**

New Members

Motion: by Alan Newell to accept applications for membership of Bonnie Hildenbrand, Brian and Patricia Adam and Anthony Wiebe. **Carried**

Correspondence

- Gibsons Yacht Club donated \$500 as thank you for their enjoyment of our facility.
- The Maritime Museum of BC sent a thank you for our support of and attending their 42nd Annual Classic Boat Festival.

Town of Ladysmith Discussion

Richard sent a note to the Town regarding their inconsiderate treatment of LMS. Jan 21 is the new date for LMS to present its strategic plan.

Next Meeting – Thursday, February 20, 2020, 9:00 am to 12:00 pm

– Lutz

Adjournment – **Motion** by Alan to adjourn at 10:57 am.. **Carried**