

LADYSMITH MARITIME SOCIETY
Board of Directors' Meeting
Welcome Centre Second Floor
Wednesday, November 13, 2019 ~ 09h00 to 12h00

Directors in Attendance: , Ron Dale, Bob Hogberg, Dan Lutz (President), Alan Newell (Treasurer), Marnie Craig (Secretary, Art Rendell

Directors by cellphone: Peter MacHardy (Vice President)

Directors by GoToMeeting: Jeff Reichert

Ex Officio in Attendance: Richard Wiefelspuett, Debbie Loewen

Call to Order at 9:01 a.m. – Lutz

Approval of Agenda – Lutz

Add CRA letter

Add Minutes to the website

Add letter from Mr. Stubbington

In Camera session at the end of the meeting.

Agenda approved as amended. AIF

Approval of Minutes of October 9, 2019 – Lutz

Moved by Bob Hogberg. AIF

HRC Employee Benefits – MacHardy/Wiefelspuett

Provision of employee benefits for LMS employees was discussed. This project is still in progress. More details will be provided by Richard before end of next week.

Board Self-Assessment Discussion – Newell

A “dashboard” that gives a summary of current projects on a monthly basis, a one-year events calendar and development of a communication plan with LMS members, Town of Ladysmith and Stz’minus First Nations.

Motion by Alan to proceed with the development of a dashboard, events calendar and communication Plan.. AIF

Treasurer’s Report for October 2019 – Newell

Not available this month due to revision of Sage update.

Moorage Rates

4 of the 8 board members here today are in conflict of interest on this topic but the Board has a fiduciary duty to manage the Society. Discussion followed considering a 2% increase for annual moorage keeping LMS about 10% less than local competitors. Boathouse rate should be similar ratio compared to competitors.

Motion to increase ANNUAL prepaid moorage from \$7.25 to \$7.45 and postdated moorage payment from \$7.75 to \$7.90 per foot per month, greater of LOA or finger. AIF

Motion to increase BOATHOUSE prepaid moorage from \$0.53 to \$0.56 per square foot per month and postdated payment from \$0.56 to \$_____ per square foot per month and to increase to a competitive level over 3 years. AIF

Motion to increase VISITOR rates from \$1.40 to \$1.50 per foot for first night and consecutive nights from \$1.10 to \$1.25 per foot per night. Subsequent visits will be charged at the same rates. AIF

Seasonal and monthly moorage increases will be presented by Alan via email. Paddling Centre rates will remain the same.

Capital Projects – Wiefelspuett

1. C-dock - Contracts with vendors will be signed next week (Nov 18 to 22). A contracting group has been established and the process has been agreed upon.
 - a) new piling system NW of boathouses to increase fairway by 8 feet
 - b) piling installers will bid on the job next week
 - c) work will begin mid to end of January
 - d) move 6 to 8 boats at a time. The plan is to disconnect from power for no more than 7 days.
 - e) Targeted date of completion is March 31, 2020.
2. Marine Pump Out Upgrade - Harold Engineering, original design company, are producing a drawing indicating required upgrades for our use.
3. Breakwater C - waiting to hear back from Saltair Marine Services
4. Welcome Centre Kitchen flooring - restoration company will repair.
5. Acoustic improvements for the Welcome Centre are being planned

Draft Strategic Plan – Lutz

Brian Carruthers will work with a graphic artist to create a document to present at the AGM but has not received anything at this time.

Areas of focus include:

- Fostering our relationships with our partners
- Maintaining and enhancing our volunteer support
- Operation, repair and replacement of infrastructure
- Commitment to our Maritime Heritage
- Public access, security and parking

ACTION: Richard to contact Guillermo Ferrero to meet on Dec 10, Dec 17 or sooner.

AGM Planning/Nominations – MacHardy

The Agenda and Elections Package, including the Notice of Meeting' must be received by members 2 weeks before the meeting.

Correspondence – Lutz

Letter from CRA requested a certified, revised copy of our constitution and bylaws. We have a compliance agreement with CRA as a result of their audit 10 years ago.

Letter from Don Stubbington regarding his moorage cancellation refund. Staff will continue to deal with issue.

Next Meeting – Monday, December 9, 2019, 09h00 to 12h00 – Lutz

Adjournment – Motion by Bob to adjourn at 11:42. AIF

In Camera Session began at 11:43