



**LADYSMITH MARITIME SOCIETY  
32<sup>nd</sup> ANNUAL GENERAL MEETING  
WEDNESDAY, DEC. 6, 2017 LMS WELCOME CENTRE**

**MEETING MINUTES**

1830 Arrival & sign-in  
56 members in attendance

1900 The meeting was called to order by Executive Director Rod Smith, and then handed over to President Rod Mac Neil, who welcomed everyone and confirmed that the meeting was properly constituted: meeting notices were sent by e-mail and Canada Post. It was also confirmed that a quorum was present as more than twenty members were in attendance.

Rod Mac Neil called for a motion to dispense with the reading of the Minutes and to approve the Minutes of the 31st AGM of December 7, 2016.

**Moved:** Barrie McDonald **Seconded:** Peter MacHardy **Carried**

**Treasurer's Report**

Alan Newell, Treasurer, presented:

- Revenues and expenses for the 2016-2017 fiscal year, noting that revenue from visitor moorage was up again this year;
- Projected revenues and expenses in the 2017-2018 budget; and
- Finance Committee Report, outlining roles and membership.

Alan thanked David Grimstead and Betty Pearson for helping him to navigate the LMS financial reporting systems.

**Financial Statements**

Tammy Leslie presented the 2016-2017 Financial Statements, and thanked Debbie Loewen, Rod Smith, and Alan Newell for their help in providing financial information.

Comments and questions, raised during the presentations of the Treasurer's Report and Financial Statements, were addressed as follows:

- The LMS Board approved a policy in 2013 to include in the annual budget, a \$20,000 contribution to an emergency reserve fund.
- Congratulations to the Dine on the Docks volunteers.
- LMS revenues from the Café include a lease based on square footage and revenues from other café-related activities.
- Printed copies of the Financial Statements will be available at future AGMs.
- LMS revenue operations continue to be reviewed to ensure there are no impacts on the Society's status as a charitable organization.

- C-dock replacement will proceed in the fall of 2018 and costs will be reflected in the 2018-2019 budget.
- Planning for breakwater maintenance and replacement is ongoing. Replacement will be considered in the context of the Waterfront Plan, currently in the approval process.

Rod Mac Neil called for a motion to approve the Treasurer’s Report and Financial Statements.

**Moved:** Betty Pearson **Seconded:** Gerry Beltgens **Carried**

Rod Mac Neil called for a motion to appoint Palmer Leslie Chartered Professional Accountants to conduct a Review Engagement of the LMS finances for the 2017-2018 fiscal year.

**Moved:** Gerry Beltgens **Seconded:** Alan Newell **Carried**

### **President’s Report and Committee Reports**

Rod Mac Neil stated that the following reports, except for the Heritage Vessels report, were posted on the LMS website two weeks prior to the meeting date:

- President Rod MacNeil
- Heritage and Sea Life Shirley Blackstaff
- Heritage Vessels Rod Mac Neil
- Heritage Boat Festival Betty Pearson
- Kids’ Pirate Day Gerry Beltgens
- Constitution and Bylaws Allan Gould
- Finance Committee Alan Newell
- Forward Plan Dan Lutz

The Finance Committee report was presented with the Treasurer’s report. The remaining reports listed above were not presented verbally at the meeting.

Rod Mac Neil called for a motion to accept the President’s report and Committee reports.

**Moved:** Allan Gould **Seconded:** Alan Newell **Carried**

It was noted that the Heritage Vessels report, Treasurer’s report, Financial Statements, and Executive Director’s report will be posted on the LMS website.

### **Executive Director’s Report**

At the conclusion of his verbal report, Rod Smith identified several LMS members and thanked them for their volunteer efforts.

### **Nominating Committee Report**

Allan Gould, Vice-President and chair of the Nominating Committee, stated that four members put their names forward for four positions on the Board of Directors. The Directors are therefore elected by acclamation.

Congratulations to the new Directors: Doug Bell, Barrie McDonald, Peter MacHardy, and Janet Skinner. Three of the Board positions are for 3-year terms and one is for a 1-year term. The new Directors will decide who assumes the 1-year term at the next Board meeting.

The meeting was turned over to Rod Mac Neil, who congratulated the new Directors and announced the Board of Directors for 2017-2018:

Four newly-elected (terms to be determined):

Doug Bell, Barrie McDonald, Peter MacHardy, Janet Skinner

Remaining on the board for a 2-year term:

Dan Lutz, Alan Newell, Art Rendell

Remaining on the board for a 1-year term:

Gerry Beltgens, Rod Mac Neil

As per the Bylaws, the officers (President, Vice-President, Treasurer, and Secretary) will be decided by the Directors at the first meeting of the Board after the AGM, set for Monday, December 11 at 2:00 p.m. in the LMS Board Room.

Rod Mac Neil said a few words regarding the importance of volunteers and gave a personal account of the satisfaction that he gets from volunteering.

Rod MacNeil called for a motion that the signing officers of the Society be any two of President, Vice-President, Secretary, Treasurer, Executive Director, and Operations Manager, with the proviso that each cheque be signed by at least one officer and that no cheque be signed by the payee.

**Moved:** Betty Pearson **Seconded:** Gerry Beltgens **Carried**

Rod Mac Neil thanked the two retiring Directors, Alan Gould and Paul Nowlan, and the two Directors who stepped down earlier in the year, David Grimstead and Cliff Fisher, for their service on the Board.

Rod Mac Neil announced that there was no old business and called for any new business or comments from the membership. There was no new business.

### **Announcements**

The Mount Brenton Power & Sail Squadron Christmas Lights Cruise will take place on Saturday, December 9<sup>th</sup>.

Rod Mac Neil thanked the following for their help at the AGM:

- Deb Gawiuk, Marc Pettigrew, and others for set up and take down of meeting space.
- Anne Newell and Deb Gawiuk for handling membership renewals.
- Marc and Pam Pettigrew for looking after the bar.

Rod Mac Neil called for a motion to adjourn the meeting.

**Moved:** Alan Newell **Carried**

The meeting was adjourned at 2030.