

# Board of Directors Meeting February 14, 2017

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## In Attendance

### Directors

Gerry Beltgens  
Allan Gould (Vice President)

Dan Lutz

Rod MacNeil (President)  
Alan Newell (Secretary)

### Staff

Debbie Loewen, Rod Smith  
Guest Betty Pearson

**In Absentia** – Cliff Fisher, David Grimstead (Treasurer), Paul Nowlan, Art Rendell

Meeting began at 9:12 a.m. and was chaired by the President

**Agenda** – approved by consent

**Minutes of December 12, 2016 Meeting** – approved by consent

## Approval of Members

New: Pierre Graham of Nanaimo; Maria MacNeil of Ladysmith; Bill Short of Ladysmith; Martin Tang of Ladysmith; Victor Fairholm of Mill Bay; Ronald Roe & Susan Bianco of Nanaimo

Renewal: Rod MacNeil of Ladysmith

There was discussion about the membership approval process and it was decided that LMS would carry on with the approval of members by the Board of Directors.

**Treasurer's Report** – presented by B. Pearson on behalf of D. Grimstead.

In anticipation of additional costs for Welcome Centre repairs and improvements, and ongoing dock repairs/reconstruction, full development of the Paddling Centre will be postponed but it is anticipated that minimal low-cost modifications will be made to allow it to open, in some form, July 1<sup>st</sup> 2017.

*Motion* by G. Beltgens to accept the report as presented. Carried.

## President's Report

There was a discussion about board members' roles and responsibilities and it was decided that it would be good to include this information in the "Forward Five" work (see below).

Heritage vessel workshop (car shop) flooded which made it clear that the concrete floor requires leveling. Free concrete is available to us and will be poured, as available, once permission from the Town of Ladysmith to do so has been received.

The Cutter needs to be removed from the shop as it is restricting workspace.

**Executive Director's Report** (see attached)

*Motion* by G. Beltgens to pursue a "food primary" liquor license for liquor sales during café hours & LMS special events, as well as investigate its impact on rendezvous guests. Carried.

**Marina Report** (see attached)

Information will be sent to G. Beltgens showing the location of available slips, along with pricing information.

**Waterfront Plan Update** (see attached)

D. Lutz encouraged all directors to take the Waterfront Plan survey (link in Executive Director's report). There was a general discussion about the LMS Waterfront Plan process and it was felt that, as the suggestions put forward from LMS members came from a relatively small number of individual members, the LMS Board should work to ensure that the key suggestions relative to the mandate of LMS and its future direction are well represented in the Town's Waterfront Plan process.

### **"Forward Five"** (see attached)

D. Lutz presented the need for regular communication with our boaters and offered to create the next issue of the *Maritimer*.

There was discussion about the proposed "Forward Five" and an explanation of the use of the term "metrics," meaning expectations and measurable goals.

*Motion* by D. Lutz for the LMS Board to establish a "Forward Five" work group as identified in the following (attached) charter & concept table, with the addition of Barrie McDonald to the list of potential participants. Carried.

Rod MacNeil volunteered to be part of the group and his offer was accepted.

### **VIU Co-operative Education** (see attached)

R. Smith & D. Lutz have been in conversation with VIU regarding a student tourism internship. This internship would include a project to review the LMS current volunteer program with a view to enhancing it. The goal is to provide an actionable report to the Board at the April board meeting.

### **Donations Policy**

No policy is necessary as charitable organization rules (CRA) do not allow LMS to make any donations to individuals or members. The bulk of LMS donations have always been, and will continue to be, marine focused.

### **Museum Report** (see attached)

### **Special Events Reports**

Kid's Pirate Day – G. Beltgens – working with R. Smith; no major developments at the present time

Heritage Boats Festival (see attached) – B. Pearson – The Board of Directors has been invited to attend both the potluck dinner on May 26, 2017 and steak dinner on May 27, 2017. Festival volunteers are provided lunch on May 27 but dinner will cost \$15/plate board members and festival volunteers (not open to the public).

### **Correspondence**

Shirley Blackstaff will be receiving an award for "distinguished service" from Heritage BC. There will be a presentation at Heritage Hall in Vancouver on February 15, 2017.

### **Other Business**

- Does café operation by an outside party jeopardize our charitable status? R. Smith to review.
- Nanaimo Paddlers will be coming to the waterfront on May 7, 2017 to do a cleanup. LMS will make the *Lady B* (work boat) available to participants. LMS will cover the cost of lunch for these volunteers in the same manner as our own. Disposal has been arranged with fisherman's wharf, so LMS will not require an additional pick up.

**Next Meeting** – Tuesday, April 11, 2017 at 9:00 a.m.

*Motion* by A. Newell to adjourn. Carried.

**Adjournment** – 11:37 a.m.