

LADYSMITH MARITIME SOCIETY BOARD OF DIRECTORS MEETING

January 12, 2016

Minutes

In Attendance: Directors: Shirley Blackstaff, Cliff Fisher, David Grimstead, Rod MacNeil, Paul Nowlan, Betty Pearson

Staff: Marc Pettigrew, Rod Smith

Regrets: Gerry Beltgens, Bob Cross, Allan Gould

Meeting began at 9:15 a.m.

Agenda was approved by consent.

December 8, 2015 directors' meeting minutes approved by consent

Treasurer's Report – David Grimstead.

- We are still in the process of switching accounts over to RBC from LDCU.
- Staff LDCU Master Cards being replaced with Visa from RBC.
- Overall funds are good.

Moved: MacNeil/Grimstead to accept Treasurer's Report - Carried

President's Report – Betty Pearson.

All advertising, brochures, posters, etc. should be coordinated through Cheryl Bancroft so that there is uniformity of the LMS "brand".

Allan Gould, David Grimstead, Rod Smith and I met with Barrie McDonald and Doug Bell to learn of the history, relationships and obligations relating to the LMS agreements with the Town of Ladysmith through DL2016 Corp. The directors agreed that a similar session with all directors would be useful – this will be incorporated with another meeting.

A review of the new BC Society Act will be held at a workshop in Duncan on Jan. 25. It was agreed that the \$35 registration fee be paid for all directors able to attend.

Managing Director – Rod S.

- Report attached.

Focus Group

- Rod S. advised that a Town of Ladysmith Parks, Recreation and Culture – Master Plan workshop will be held January 20 at 2 p.m. at the Frank Jameson Community Centre. The town has requested 2 attendees from LMS. Rod Smith & Shirley Blackstaff will attend.

Rod will check to see if 3 would be allowed. If so Betty or David will attend. This may be attached to a Waterfront Plan.

Marina Advisory Group Report – Cliff Fisher.

- Report attached
- It was agreed that an all day workshop with all members of the Board is needed to prioritize and plan for the long term.

Marina Report – Marc Pettigrew

- The liveboards are discussing forming a committee to address their concerns to the board regarding safety, parking lot etc. Marc thinks this will be a positive thing.
- A new street light was put in which has improved the lighting.
- There was only one day a water pipe froze so far this winter.
- Maintenance on the electrical pavilions needs to be done. A prototype has been requested from a manufacturer in Alberta.
- It was suggested that Marc get the price for 10 prototypes and, if within budget, order 10 for B dock. Marc will call the manufacturer and advise.
- The work boat engine is being serviced.
- Seasonal moorage is filling “B” dock. There are 4 pre-sales for the summer season
- Debbie is updating the Moorage Agreement – expect to email to moorers by Jan 30
- Handicap Parking is being monopolized by one liveboard. The by-law officer suggested a 2nd handicap parking spot.
- There was a break-in on C4 Saturday night Jan 9th and the perpetrators all but stripped the boat. A discussion about more security cameras. It would be approximately \$4,000.00 for 4 cameras and is part of the current budget.

Marina Advisory Group – Cliff Fisher

- Report attached
- Cliff provided a copy of an LMS 2009 Business Plan and suggested it would be useful background information for the strategic planning session February 23, 2016.

Museum Update – Shirley Blackstaff

- Report attached
- Networking group meeting is being held at LMS on Jan 23rd 1-4 p.m.
- Email was received from the High School asking us to facilitate Grades 8 and 9 classes providing the information of Ladysmith Harbour history.
- In February Shirley will be working on the First Nations section.

Heritage Boat Update – Rod MacNeil.

- Shop has been cleaned up and looking much better.
- Sudbury workboat will be back in the water in the next 3 weeks. “C.A. Kirkegaard” will go into the shop once space is available.

- Rod Mac. suggested he would like to take "Saravan" to the Port Townsend Wooden Boat Festival. He will contact Port Townsend to get dates and information and advice Rod S so brochures can be done.
- Rod Mac. asked for a copy of the Directors and Officers Insurance; Rod S. will send to all Directors.

Harbour Tours – David Grimstead

- We need more volunteers to operate the tours. Give David names of anyone who may be interested. We need 3 operators. We request a two year commitment from the operators and they will need to take a five day training course. LMS will pay the fee which is \$700-\$800.
- David contacted Inter-Cruise to see if they would be interested in bringing guests from their Cruise Ship to the Marina. He hasn't heard back.

Correspondence & Parking – Rod Smith.

- A letter was received from a live-aboard moorer regarding parking regulations and the no overnight rule.

There was a process reviewing parking with the Fire Chief who said no parking along the rails and a turn-around space and unloading area are required. Marc and Debbie are tasked with recommending a workable plan.

- A thank you letter was received from the Gulf Yacht Club for the door prize donation.
- The Ladysmith & District Marine Rescue Society sent a letter thanking LMS for our support.
- A \$500.00 donation and thank you letter was received from Seattle Yacht Club. Rod will let the Town know that this is a very positive response for LMS and the Town.

The meeting adjourned at 11:43 a.m.

Dates to Remember

Jan 20, 2:00 pm, Parks & Rec Focus Group

Jan 25, 9:00 am, New BC Society Act Workshop Duncan

Feb 23, 9:00 am, All day LMS Business Plan Workshop

Mar 08, 9:00 am Board Meeting (Feb. 8 meeting cancelled)

The next Board Meeting will be March 8, 2016.