



Ladysmith Maritime Society

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Minutes of the Board of Directors Meeting
March 11, 2014, LMS Office

Call to Order: The meeting was called to order at 9:00 a.m.	Action By
<p>• Attendance: Directors: Shirley Blackstaff, Bob Cross, Cliff Fisher, Sonny Hockey, Rod MacNeil, Betty Pearson, Jim Phillips (via Skype), Tim Richards.</p> <p>Regrets: Carlos Pereira</p> <p>Guests: Marnie Craig, Gerald Fitzgerald</p> <p>Business Manager: Rod Smith Marina Manger Tom Irwin</p>	
<p>• Agenda: The agenda was approved.</p>	
<p>• Approval of Prior Minutes: Motion - Moved by Sonny Hockey that the minutes of February 11, 2014 be approved. <p style="text-align: right;">Carried</p> </p>	
<p>• Treasurer's Report – Betty Pearson Betty presented the Treasurer's report and advised of the following:</p> <ol style="list-style-type: none"> 1. A mutually agreeable settlement has been made with Mark Mercer 2. The legal cost to review and re-write the moorage agreement was \$6,720 3. proposal to add \$3800 to budget to update website 4. \$600,000 of LMS's property assessment has been reclassified from Business to Recreational which will result in a saving of ~\$6,000/year. Many thanks to Barrie McDonald for pursuing this. 5. The Welcome Centre's door handles designed by John Marston will go ahead at a cost of \$15,000. Rod Smith will look for outside sponsors. <p>Motion – Moved by Betty Pearson that the cost involved for rewriting the moorage agreement be applied against the fire mediation fund. <p style="text-align: right;">Carried</p> <p>Motion - Moved by Betty Pearson to accept Treasurer's Report. <p style="text-align: right;">Carried</p> </p> </p>	



<ul style="list-style-type: none"> Marina Manager's Report – Tom Irwin Tom presented the M.M.R in which he mentioned the additions to the visitors' and "A" docks and work completed so far, energy spent by volunteers, the waiting list and the \$25 required by those on the list, completed breakwater repairs and improvements, food and beverage operations, and snow removal. A discussion ensued over recognition of volunteers, development of team leaders to guide volunteers and to start planning for funding of new projects or dock upgrades. Also discussed were the laws governing liquor requirements. In the Revenue Comparison report Tom mentioned that the annual contract revenue should increase again in March, revenue projections from April to September included income from new slips, and winter seasonal revenue will fall short of projected amount. The Board received a report from Cheryl Bancroft on food services advising that Trudy Talbot will be operating the Oyster Bay Café at the Welcome Centre. Trudy and Cheryl Bancroft are in the process of developing a menu based on fresh seafood and fresh produce. Following the initial setup Tom Irwin will be Trudy's supervisor and will provide commercial leadership to café operations. Trudy will provide Tom Irwin with weekly reports. 	<p>Trudy</p>
<ul style="list-style-type: none"> Business Manager's Report: Rod Smith Rod presented his report and mentioned meetings he had with a number of stakeholders and clubs. He also touched on meeting with Bob Johns with regards to updating the website and Rod asked whether Board members would recommend other website developers. It was agreed to submit any Members who are in website development to Rod and send a RFP to them and the two or three already identified developers. In the report Rod listed the various grants and funding for which LMS will be applying. At the next AGM of DL 2016 Corporation, Doug Bell will step down, Rod Smith will be appointed, and Barrie McDonald will remain on the board. A discussion was held about the site plan, which could include the waterfront area north of the marina extending to the government dock. It was suggested that LMS in conjunction with other parties clean up the waterfront in this area. Rod recommended, and the Board agreed, that assuming responsibility of this area should be delayed. A discussion was held about the Town's Waterfront Area Plan. Rod is to try and find out what the Town's present intentions are regarding this area and report back to the Board. 	<p>Rod</p>
<ul style="list-style-type: none"> President's Report – Tim Richards Tim mentioned that a newsletter would be emailed to members by the end of March. The content of the newsletter was discussed and summaries of reports will be provided by a number of Board members. A discussion was held about whether the Oyster Bay Café would be welcomed by the Towns' businesses. It was decided that it would be welcomed, as LMS was also a gateway to the Town. Tim Richards presented a proposed set of rules governing liquor consumption at LMS's functions and asked whether or not LMS should have an alcohol policy. Tim will be sending to Board members a copy of the Board meeting process. Tim requested suggestions from Board members whether a copy of the minutes should be attached to the newsletter and we are to advise him of our opinions. A short discussion was held on committee structure. 	<p>Tim</p>



<ul style="list-style-type: none"> Heritage Afloat Report – Shirley Blackstaff Shirley read extracts from her report, which dwelt with the various persons, clubs and societies that volunteered their services and participated in the Heritage Afloat Day held on February 22nd. Shirley mentioned that approximately 60 volunteers supported the event and that the attendance was estimated at 300. Shirley advised the Board that she is producing a slide show of the event and it was suggested by Tim Richards that a copy should be sent to Heritage B.C. It was suggested that a brunch be held in April inviting all of the volunteers. Shirley was asked by Tim Richards to send him a copy of her report to be included in the next newsletter. Marnie Craig and the Board congratulated Shirley on the success of the event and emphasized how much fun it was. 	<p>Shirley</p>
<ul style="list-style-type: none"> Other Business Moorage Contract Renewals – Betty Pearson Betty Pearson mentioned that moorage contract renewals were sent by email and regular post. So far 10 moorage agreements have been received. The board was advised that on April 2nd telephone calls will be made by Betty, Jim Phillips, Tom Irwin or Rod Smith to those that have not sent in the contracts. Business Interruption and Crime Policies – Sonny Hockey The Board agreed by voting that LMS should not insure against Crime. It was felt that this was not required. A discussion was held about whether or not to obtain B.I. coverage. Sonny suggested and the Board agreed that forms requesting such coverage be filled out and sent to our broker. This would provide a quote from an insurer after which the Board can make an educated decision whether LMS requires this type of coverage. On the matter regarding the moorers' roster, Sonny mentioned that some responses to his email had gone astray. Sonny will be submitting an explanation and his intention with regards to the moorers' roster in the next newsletter. 	<p>Sonny</p>
<ul style="list-style-type: none"> New Members Membership applications from Paul Nowlon & Kirsty Henderson, Jim Mullin, Veraine Lees, Eric Brassand & Deborah Wagner, and Graham Seal-Jones were approved. 	
<ul style="list-style-type: none"> Next Meeting – to be held at 9:00 a.m. on April 8, 2014. 	
<p>The meeting was adjourned at 11:30a.m.</p>	