



Ladysmith Maritime Society

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Minutes of the Board of Directors Meeting

November 12, 2013 LMS Office

Call to Order: The meeting was called to order at 9:00 am

Action by

Attendance:

Directors: Barrie McDonald, Doug Bell, Cliff Fisher, Betty Pearson, Michelle Frazer, Jim Phillips

Marina Manager: Tom Irwin

Guests: Dianna Fisher, Shirley Blackstaff

Agenda: The agenda was approved with one addition.

Approval of Prior Minutes: Motion: Moved by Barrie McDonald that the minutes of October 15, 2013 be approved. Carried

Treasurer's Report: Betty Pearson

Betty presented the Treasurer's report for October 2013.

Motion—Moved by Betty Pearson to accept Treasurer's Report. Seconded by Jim Phillips.

Carried

Marina Report: Jim Phillips

- I. A detailed procedure for the pre-winter boathouse inspections has been ironed-out and recommendations put forward for an updated boathouse policy.
- II. Winter preparations for boats and boathouses at the marina have been sent to all moorers and boathouse owners.
- III. The winter work plan for volunteers has been refined, presented to members and work party regulars.
- IV. Three volunteer work parties have been conducted this Fall.

V. Rob Pinkerton reviewed the earlier Safety Plan draft and presented a new LMS Safety Policy draft for review Oct 25. This has been marked-up with comments and returned to Rob for revision.

VI. Rob has also resurrected the marina safety committee (Rob, Graham Fletcher and Paul) which will report to Tom. One meeting has taken place and findings passed-on by Rob.

VII. Tom and Paul met with live aboards at the marina and reviewed marina security and safety issues.

VIII. The waiting list for annual moorage is being updated, as we transfer information to MMS and those next in line for annual moorage will be contacted shortly.

Paul Notte has gone south until December 10th. Jamie Douglas has taken on Paul's role – to assist Tom generally and cover Sundays and Mondays. Expect Jamie to continue until the end of the year. Tom will take time off when Paul returns.

Marina Manager's Report: Tom Irwin

Dock work

- Eye bolts fixed on boat houses
- Visitor dock level now
- Jamie Douglas is being trained
- Brenda - volunteer to be a welcome host for 2-3 hr. Wed, Thurs. in Welcome Centre
- Tom is updating his *Needs to Do List*, the *Volunteer List* and *Waiting List*
- Safety items are getting done

Motion: Barrie McDonald proposed that Doug Bell accompany Dave Ehrismann to the mediation session in December 2013 dealing with the January 6, 2011 fire in the marina, and be authorized to make such decisions on behalf of LMS as would be expedient at the session. This motion was seconded by Betty Pearson. Carried.

Tim Richards arrived at 10:15 am and joined the meeting.

Draft Volunteer Program Report: Dianna Fisher

Dianna presented a draft report on a possible volunteer program for LMS that was enthusiastically endorsed by the Board as a basis for broader discussions. A broader-base committee will be formed and will meet November 20, Wednesday, 2 pm to add our input to the DRAFT Document. Any new comments will be listed and built into the frame work. The new Business Manager and the new Board will need to be involved early in the design and implementation of the program.

Special Meeting hosted by Rob Johnson - Nov. 13, 7 pm at the Resource Centre to discuss the long term strategic plans of like-minded groups to promote and protect heritage, arts and culture in Ladysmith. Shirley and Barrie will attend as LMS representatives.

Heritage Week - Feb. 17 - 23, 2014 - Shirley Blackstaff

Bernardien Knol, Ladysmith Museum curator and HRAC member has invited LMS to participate in Heritage Week, Feb. 17-23, 2014. The theme will be "Heritage Afloat". The Board thought this was a perfect fit for LMS and agreed that LMS should strongly support this event and participate. Shirley offered to coordinate LMS' involvement and meet with interested LMS members to brainstorm ideas towards a plan. An announcement will be made at the AGM meeting to find interested members to organize the Heritage BC *Heritage Afloat* event.

Shirley

Annual General Meeting - December 4, 2013

The Board reviewed the draft Agenda for December 4

New Business

- Business Manager Position - 8 applicants
- Interview process - will be conducted by Sharon Phillips, Cliff Fisher, Barrie McDonald, Rob Pinkerton and Betty Pearson who will conduct interviews with a short-list of applicants and make a recommendation to the Board either by email or a special meeting

New Members

- Cim MacDonald, Bruce Crowder, Don Garnier, Moe and Jillian Easterbrook, Rick Ryce
- Their names will be put into the data base and then the new members will be invited to a *Meet and Greet* session with Gillian Murad.

Next Meeting Tuesday, December 10, 2013, 9 am – noon

Meeting Adjourned at 12 noon.

Addendum

The following resolutions were approved on November 20, 2013 by way of an e-mail ballot of Directors:

1. That the decision recorded in the Minutes of July 9, 2013 regarding the delegation of authority to approve new applicants for membership in LMS be rescinded effective immediately, and that new applications for membership require Board approval consistent with LMS By-Law #4; and
2. That the Minutes from November 12, 2013 are hereby approved.