



Minutes of the Board of Directors Meeting June 11, 2013, LMS Office

Call to Order: The meeting was called to order at 9:00 a.m.	Action By
<ul style="list-style-type: none"> • Attendance: Directors: Barrie McDonald, Tim Richards, Doug Bell, Cliff Fisher, Sonny Hockey, Betty Pearson, Michelle Frazer, Guests: Mark Mercer, Shirley Blackstaff Executive Director: Tom Irwin 	
<ul style="list-style-type: none"> • Agenda: The agenda was approved. 	
<ul style="list-style-type: none"> • Approval of Prior Minutes: <i>Motion - Moved by Sonny Hockey that the minutes of April 9, 2013 be approved. Carried</i> 	
<ul style="list-style-type: none"> • Treasurer's Report – Betty Pearson Betty presented the Treasurer's report and informed the Board Members of the following: <ol style="list-style-type: none"> 1. The Town has now sent payment for the cleaning of the Expo Building's washroom. 2. LMS has received Grants-in-aid from the Town of \$1,500 for Festivals and \$1,000 for Museum projects 3. An application for HST rebate has been forwarded to CRA. 4. "Gas Tax" monies to offset the cost of the pump-out station, \$59,709.38, have been received from the Town. These funds have been placed in the "Emergency Reserve" account. 5. Betty also mentioned that the emergency reserve amount is \$84,753. <p>Tom Irwin queried whether LMS or the Town is responsible for the replacement or maintenance of the sewage system equipment. The Board determined that LMS is responsible for the sewage system equipment. Sonny Hockey recommended, and the Board Members agreed, that we obtain a Machinery Policy quote from VIIC.</p> <p><i>Motion – Moved by Betty Pearson to donate \$2,000.00 to Ladysmith and District Marine Rescue Society; and \$500.00 to Western Purple Martin Foundation. Carried</i></p> <p><i>Motion – Moved by Betty Pearson to rename account #937870 at Ladysmith & District Credit Union to "Reserves" to better reflect the funds held in that account. Carried</i></p> <p><i>Motion - Moved by Betty Pearson to accept Treasurer's Report. Carried</i></p> 	<p>Sonny Hockey Tom Irwin</p>



<ul style="list-style-type: none"> • Additional Business Items: <p>Heritage & Cultural Centre Shirley Blackstaff expressed Marnie Craig's and her thanks to the volunteers who assisted with the Heritage & Cultural Centre to date, especially those who worked many hours to make it ready for the LMS Heritage Day - June 8th, so the public could have a peek at the work in progress. The interest and positive responses from those that came in to see the beginnings of the new project was encouraging. It was also mentioned that a grant was received for a summer student to help with the Heritage & Cultural Centre work.</p> <p>Festival Cliff Fisher presented his report on the two events, which took place in June. Cliff mentioned that revenue from the events would be listed separately under the Festival budget heading. Barrie McDonald queried whether, in accordance with our Constitution, we should be more proactive in encouraging non-LMS heritage vessels to moor at LMS marina. Tim Richards and Tom Irwin will investigate insurance implications.</p> <p>Cliff advised that Robert Cross would be the next Festival committee chairperson.</p> <p>Evaluation Timing and Process for Executive Director A sub-set of 5 Board Members comprised of Barrie McDonald, Doug Bell, Jim Phillips, Michelle Frazer and Betty Pearson will be responsible to evaluate Tom's performance and recommend a salary decision by June 30th. Other Board Members should e-mail Barrie McDonald with their views by June 18th. Tom Irwin will provide Barrie McDonald with a written assessment of his performance by June 18.</p>	<p>Tim Richards Tom Irwin</p> <p>Dog Bell Jim Phillips Michelle Frazer Betty Pearson Barrie McDonald Tom Irwin</p>
<ul style="list-style-type: none"> • Other Business <p>Betty Pearson showed mock-up copies of pamphlets created by Gillian Murad displaying the history of the Society. Marnie Craig will be involved in coordinating the information.</p> <p>Gillian Murad will be meeting and greeting new members.</p>	<p>Marnie Craig</p> <p>Gillian Murad</p>
<ul style="list-style-type: none"> • New Members <p>The Board approved via e-mail membership applications from Wayne & Nancy Maxted, David Scott, Peter & Catharine Barter, Jim & Debbie Gawiuk, Tom & Jean Keevil, Dan Vircik and Russell Hann.</p>	
<p>Next Meeting – to be held at 9:00 a.m. on July 9th.</p>	
<ul style="list-style-type: none"> • The meeting was adjourned at 11:50a.m. 	