



Minutes of the Board of Directors Meeting December 10, 2013, LMS Office

Call to Order: The meeting was called to order at 11:10 A.M	Action By
<ul style="list-style-type: none"> Attendance: Directors: Shirley Blackstaff, Bob Cross, Cliff Fisher, Sonny Hockey, Rod MacNeil, Betty Pearson, Carlos Pereira, Tim Richards. Guests: Business Manager: Marina Manger Tom Irwin 	
<ul style="list-style-type: none"> Agenda: The agenda was approved with one correction. 	
<ul style="list-style-type: none"> Election of Executive Officers: Tim Richards explained the process of "self nominations" for executive positions. After this, the nomination process was completed. The 2013-2014 executive officers are: President - Tim Richards, Vice-President - Cliff Fisher, Treasurer - Betty Pearson and Secretary - Sonny Hockey. It was agreed between Betty Pearson and Rod MacNeil that Betty will serve 3 years and Rod 2 years. Motion – Moved by Tim Richards that the executive officers' positions be confirmed. Carried The Directors' Declaration was distributed for signing. 	
<ul style="list-style-type: none"> Approval of AGM Minutes: The December 4, 2013 AGM minutes were read and the Board recommended acceptance to the membership at the next AGM. Carried 	
<ul style="list-style-type: none"> Treasurer's Report – Betty Pearson Betty presented the Treasurer's report and informed the Board Members of the following: On September 30th, there was an imbalance of \$37.50 in the Balance sheet as a result of a technical problem. Betty has contacted Ms. Leslie to solve the imbalance. There might be a small charge to deal with the issue. Betty requested director's information required for Charities Directorate return.. Motion – Moved by Betty Pearson to accept the Treasurer's Report. Carried 	Betty Pearson
<ul style="list-style-type: none"> Membership Records and Processes Betty notified the Board that Anne Newell has been updating the membership list by entering the information into the new "Marina Management System". Bob Cross volunteered to aid in developing the membership procedure. A discussion was held on how to improve the membership process. 	Bob Cross



<ul style="list-style-type: none"> • Review of “General Information for Board Members 2013” Tim Richards reviewed the General Information for Board Members 2013 and the following topics were discussed: <ol style="list-style-type: none"> 1. Volunteer revision process was briefly discussed 2. Volunteer hours have to be recorded 3. Donations should be noted and reported to the Board 4. Doug Bell and Barrie McDonald have requested to be replaced as representatives to DL2016 Holdings Corporation. 5. Upgrading of the Committees’ volunteers list 6. On next month’s Agenda - Moorage rates and re-visit Committees’ structure. <p>Carlos Pereira left the meeting at noon.</p>	
<ul style="list-style-type: none"> • Marina Manager’s Report – Tom Irwin Tom mentioned the breakwater separation that occurred on Friday, December 6th. The tanks were rejoined and no yachts were damaged. A study of the tanks’ fastening and anchoring system will be carried out to determine how to prevent a re-occurrence. Tom also reported on the freezing of the sewer and potable water lines and the repairs necessary to bring them back into service. The piping system will be studied in order to determine on how to prevent a re-occurrence. Tom advised that one U.S. boat has still not complied with our insurance requirements. Tom will contact the owner. 	Tom Irwin
<ul style="list-style-type: none"> • New Business: Shirley Blackstaff recommended that a letter of thanks be sent to Doug Bell, Barrie McDonald and Michelle Frazer. It was suggested and agreed that a Christmas card signed by the Board be sent to Doug, Barrie and Michelle expressing the Board’s thanks for their past service. Shirley Blackstaff suggested a volunteer appreciation event. A discussion ensued and it was determined that at the present time, volunteers be thanked verbally and the mentioning of volunteers by name in a newsletter. Discussion of road signs was postponed to the next Board meeting. A planning meeting with regards to Heritage BC Boats “Heritage Afloat” will be held at 10:00am on January 9th in the Expo Building office. Tim Richards and Shirley Blackstaff have volunteered to organize the planning session. Rod MacNeil suggested and it was agreed that at the next Board meeting time would be set aside for anyone with questions about LMS’s constitution and By-Laws. 	Tim Richards Shirley Blackstaff Rod MacNeil
<ul style="list-style-type: none"> • New Members Membership applications from Brian & Gretchen McCulloch, Kevin Clay & Judi Larter, Michel & Trudy Talbot, Mark Mercer, Kevin Bouchard and Paloheimo Olli Matias were approved. 	
<ul style="list-style-type: none"> • Next Meeting – to be held at 9:00 am on January 14, 2014. 	
<p>The meeting was adjourned at 12:45 pm.</p>	