

**Ladysmith Maritime Society**  
**Board of Directors' Meeting Minutes** **April 6, 2018**

**In Attendance**

Directors

Dan Lutz

Alan Newell

Art Rendell (via Skype)

Peter MacHardy

Barrie McDonald

Janet Skinner

Rod Mac Neil

Doug Bell

**Regrets**

Rod Smith (Ex-Officio)

**1. Call to Order**

- Meeting was called to order at 2:00 PM

**2. Adoption of Agenda**

- The agenda was adopted. The President suggested that future meetings be organized with 1/3 time allocated to reporting; 1/3 time allocated to planning, and 1/3 time allocated to governance.

**3. Adoption of Minutes of March 7, 2018 Meeting**

3.1 The minutes were adopted with a revision to item #6. J. Skinner to make the change and re-circulate the March 2018 minutes.

**3.2 Business Arising:**

- Waterfront Action Plan - deferred to next Board meeting
- Recommendation that LMS change its year end - deferred to next Board meeting
- Work related to 10 scenarios - on hold at this time
- LMS Board of Directors' Responsibilities (BoardSource) - The 10 key responsibilities were approved by the Board with minor edits. P. McHardy to finalize document and distribute final version
- Prepare performances evaluation criteria - work underway. Awaiting return of Executive Director
- Draft list of Board priorities for LMS - deferred to future BoD meeting
- Meet with G. Perryman - BoD decided not to proceed with a consultant at this time

**4. Executive Director's Report**

- The Executive Director's report was received.
- New members were approved: Jim Weeks, Michael Goodfellow, and Larry and Virginia Blanchard

## 5. President's Report

- The President noted an opportunity for LMS to support the LaFF Charity Golf Event through a participation of members. P. McHardy to follow-up with R. Smith.

## 6. Treasurer's Report

- Report accepted.

## 7. LMS Planning

- No decision or action plan developed. Task pending

## 8. Waterfront Action Plan

- A work group consisting of B. McDonald, D. Bell, A. Newell and R. Smith to prepare an agenda and recommend an approach for the BoD to adopt when considering the Waterfront Action Plan (WAP).
- Board to meet on Saturday April 21, 2018 to develop the Society's position regarding the WAP.

## 9. Final Review of proposed By-law Changes

- The proposed by-laws were approved by the Board (with a few minor edits). The proposed by-laws are ready for review by the LMS membership. A general meeting of the membership is scheduled for **May 9, 2018**. The information package for the membership to be sent out no later than April 24, 2018
- B. McDonald to join the By-laws working group. The group is meeting April 11, 2018. R. Smith to attend

## 10. LMS Policies and Procedures Committee

- The Board approved the terms of reference.
- The Committee to consist of P. McHardy, A. Rendell, R. Smith and J. Skinner

## 11. Adjournment

- The meeting was adjourned at 4:20 PM. P. McHardy acknowledged and complimented B. McDonald on his outstanding newsletter.

## Next Meeting:

- **April 21, 2018 @ 9:00 - 4:00**
- **May 23, 2018 (tentative)**