

Ladysmith Maritime Society

Board of Directors Meeting Minutes

October 11, 2017

In Attendance

Directors

Gerry Beltgens
Dan Lutz
Allan Gould (Vice President)
Peter MacHardy

Alan Newell (Treasurer)
Paul Nowlan (Secretary)
Art Rendell
Janet Skinner

Staff

Marc Pettigrew
Rod Smith



Absent – Rod Mac Neil (president)

Meeting began at 12:05 p.m. and was chaired by the Vice President

Agenda – approved by consent

Minutes of September 19, 2017 Meeting – approved by consent

Approval of New Members

Al Nelson, Cedar

Treasurer's Report – presented by A Newell (attached)

Budget 2017-2018 – presented by A Newell and R Smith (attached)

Rod Smith confirmed that the budget includes the Marina Maintenance Plan for 2017-2018, sewage system upgrades for the Welcome Centre, and moorage rate increases.

The budget was approved by consent.

C-Dock Replacement – presented by M Pettigrew and R Smith

Two options were discussed:

- 1) Contract out all work to a private company. Two quotes were submitted.
- 2) Build the dock ourselves, at a significant cost savings, using in-house volunteer expertise. Construction work would begin in September, 2018. The project could be completed in four months.

Motion by A Rendell that LMS proceed with the replacement of C-dock as a "u-build" project, at a cost of up to \$300,000, with financing to be approved at a later date. Carried

The Executive Director will report back on liability issues, and their mitigation, related to LMS acting as a contractor on construction projects.

Breakwater Replacement – presented by M Pettigrew and R Smith

A detailed quote, including design elements, was submitted by a Bellingham, WA company.

The Directors agreed that breakwater replacement should be considered in relation to potential marina development on the adjacent water lot to the south, as indicated in the Ladysmith Waterfront Plan, which is pending Town Council approval. The Executive Director will make further inquiries on this question before a final decision is made on replacing the breakwater.

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M Pettigrew will make arrangements to measure wave height and wave period over the winter months, to assist with finalizing design requirements for a floating breakwater (wave attenuator). The cost of this study will be funded from the amount approved for C-dock replacement.



Correspondence

A letter from a member expressed concerns about LMS policies for renting space in the Welcome Centre to other not for profit societies.

Forward Plan

The Directors agreed that the Forward Plan should be kept visible at every meeting.
A notional budget of \$10,000 has been allocated toward completing the Forward Plan in 2018.

AGM

The Directors discussed the order of items on the agenda and which committee reports should be presented at the AGM. A draft of the AGM agenda will be prepared for the next Board meeting.
The AGM is confirmed for Wednesday, December 6th, 2017 at 7:00 p.m. in the LMS Welcome Centre.

Next Meeting – Wednesday, November 8th, 2017 – 9:00 11:00 a.m. in the LMS Board Room

Motion to adjourn by A Gould- carried.

Adjournment – 12:05 p.m.