

LADYSMITH MARITIME SOCIETY BOARD OF DIRECTORS MEETING MINUTES

September 13, 2016 – 9 am - Expo Building LMS Office

In Attendance: Directors - Gerry Beltgens, Shirley Blackstaff, Bob Cross, Cliff Fisher, Allan Gould, David Grimstead, Rod MacNeil, Paul Nowlan, Betty Pearson

Guests - Ron Sawyer, Noelle Bellomi, John Dul

Staff - Debbie Loewen, Marc Pettigrew, Rod Smith

President Betty Pearson chaired the meeting.

Agenda - approved by consent

Board of Directors Meeting Minutes - May 17, 2016 - approved by consent

Board of Directors Meeting Minutes - June 14, 2016 - approved by consent

Approval of New Members and Renewals - Daniel Inkersell, Darrell DeVries, Rob Johnson, Bruce McPhee, Cheryl Durrard, Deidre Saunders, Robert and Dorothy Balanche, Michael and Karen Grant, Allan and Barb Maitland.

Treasurer's Report - David Grimstead introduced Ron Sawyer and Noelle Bellomi of RBC who gave a review of the year with them and provided an opportunity for the Board to ask questions. Some points noted were: - the one year transition to RBC has been smooth, it was a well thought out, conservative and balanced Portfolio, markets have been challenging, Ron and Noelle are happy to present to LMS members, RBC has an amazing powerful computer program with on line training platforms, and LMS GIC's come due on December 7, 2016. Packages were given out for the Board's interest – *Value of Diversification* and *Fixed Income Diversification*.

In Camera Meeting - There was a 30 minute in camera session to discuss staffing issues.

Regular Board Meeting - reconvened

Treasurer's Report continued - David Grimstead noted there is more money in the bank due to a busy summer with tourists. He stated we haven't had time to do some of our projects but should plan to spend money in our budgets. He reminded us that the Wolf boat shed should be a priority. It needs to be upgraded to meet boat house standards so plans for the heritage displays can go ahead. David mentioned the computer work John Dul does for LMS and suggested something be set up to pay him for his services. Moved: Grimstead/MacNeil to accept report. Carried.

Technical Report - John Dul reported he has been doing various jobs for LMS on a volunteer basis which include setting up server and system for volunteer information, power bills, emails, dock "Wi Fi", daily visitor statistics, mooring contracts, web cam, Western Purple Martin Cam, weather station, and maintenance to the systems by daily checks, back-ups, checking on errors and making requested changes. John would like to explore making on line reservations and for purchases for Dine on Dock tickets, work on the software and security system. Although he enjoys doing the work, John believes financial compensation for all his future work is needed. John Dul left at 10:20 am.

This is a staffing issue and was put into the hands of Rod Smith.

President's Report - Betty Pearson

- Ladysmith Heritage Revitalization Commission has asked if there is a LMS person interested on being a non-voting member on the Commission. Gerry Beltgens thought LMS should have someone on this Commission and recalled they meet once a month. David Grimstead will contact a person he thinks might be interested in this position.
- Volunteer Recognition Evening – Dinner and Social – set for Wed. October 12, 5:30 pm Bar, 6:15 pm Dinner at the Welcome Centre
- Staff Reviews – Allan Gould is chairing the committee which includes David Grimstead and Betty Pearson. Allan will follow up with an email to Board for their input with guiding questions and list of responsibilities of staff.
- Society Act – the key date is Aug.29th - \$40 will be sent in for the transition package which gives us our Constitution and by-laws. *Preparing for BC's New Societies Act: A Guide to the Transition Process* is a good guide – is on the website. Allan Gould will follow up on the LMS transition.
- AGM – Wed. December 7, 2016 – 7 pm. Nominations to be received by 5 pm, November 18th. Notice of Meeting will be sent to all members and then ballots will be sent to members who inform LMS they will be absent for voting on Dec. 7th.
- The terms are up this year for Shirley Blackstaff, Bob Cross and Betty Pearson.
- Vice-President, Allan Gould chairs the nomination committee.
- President, Betty Pearson moved acceptance of her Report. Carried.
- 5 minute break

Managing Director's Report - Rod Smith

Town's Waterfront Plan:

- LMS put in two names: Rod Smith and Paul Nowlan for the Waterfront Design Charrette Team. Now the Town wants only one person as the lead and one as the alternate. Rod will look into this. LMS needs to be prepared. We need to have discussions on our ideas and vision of the whole area. We need to be part of the Waterfront Plan because we are in the centre of the map area and we occupy the biggest chunk. We should pull together a small group to consider ideas, concerns and plans.
- There will be a working group after the Charrette Team meetings probably in late December – early January.
- We need to engage other LMS members.
- At the Members Meeting we might identify people to work on this or select people.

Vicki-Lynn and other abandoned boats:

- One company applied to de-commission Vicki-Lynn – bid too high
- Rod will continue to keep the board apprised of information and developments as they become available.

Caravan Theatre Company proposal – Asmara Zee The Heart of the Sea Goddess

- Requested a 4 day stage at our LMS dock come end of July
- After they are finished they want free winter moorage – Oct. 1 to May 31, for their ship
- Perhaps tie in Ladysmith Days and LMS Pirate Day with this
- Gerry Beltgens and Rod Smith have been looking at their package- an idea worth looking into
- May include Celebrations Committee and Town
- There is a financial commitment for the Town
- May draw people from around the region to the show on our docks
- Needs to be family and environmentally appropriate

Both annual and visitor revenues exceeded targets.

Stewardship Committee – Bill Drysdale gave a presentation to Rotary and the Town regarding trail improvement from the waterfront into Town. The suggestion was made that LMS might contact this committee.

Advertising – A handout from Cheryl Bancroft was given to the Board as an update report. – Work has been done on LMS website. – The following suggestions were made: - work with the Chamber of Commerce, put a Bulletin Board on outside of Welcome Centre for tourists to see what is happening in Ladysmith and have a Brochure Kit for Tourists available.

Marina Report - Marc Pettigrew – a written report was supplied

- Report from Malcolm Russel of Russel Electronics re: electrolysis will be given to Rod Smith
- Provided a detailed Breakwater Report 2016 from Saltair Marine Services. One thing they noted was that the chains and anchoring of the tanks are currently “sound”.
- Jim Phillips is researching breakwater options.

Museum/Heritage Report - Shirley Blackstaff – a written report was supplied

- Shirley requested Board’s support in recognizing need for more space for heritage displays and how the back of the Maritime Museum and Wolf Boat Shed might be used for that purpose. A walk-about on the dock for Sept. 28th with Rod Smith and directors was planned to review heritage recommendations, offer input and provide support to proceed with plans.
- A highlight this year was our cooperative educational field trips which were successful.

Heritage Boat Report - Rod McNeil

Restoration cost of C.A. Kirkegaard – estimate from Eric Sandilands \$25,000 to \$40,000.

- Have new volunteers
- Have materials
- Within the \$5,500 budget for Eric’s work this year
- Need a 20 ft. shipping container for wood supplies

Ambassador Program

- *Burrard Yacht Club* – Saravan was welcomed but this was the wrong show for a working boat. It was better designed for classic cars and boats.
- *False Creek* was a great success. Saravan was well received

- There was no tug boat show this year
- *Port Townsend* – we officially cancelled out
- *Ganges* is an October event.

Kids' Pirate Day Festival Report – Gerry Beltgens

- Huge success
- Trying to find young people to get involved
- Need long term planning
- May move the date to the end of July/Ladysmith Days
- Look at parking and access to event

Gerry Beltgens mentioned the *Cutter Available for Restoration* Advertisement will be put on Face book.

Maritime Festival – Betty Pearson

- 12 people handled it
- Package of information was given out to vessel participants
- Participants deemed the festival a success

Foundational Programs – David Grimstead

Key to its success - There is a need to re-assure that there is support for our foundational operations and programs.

- Marina operations
- Maritime Museum/Harbour Heritage Centre
- Heritage vessels
- Tour boat program
- Educational/field trip programs – waterfront heritage, sea life, cultural
- Environmental initiatives and programs
- Festivals

Correspondence – Rod Smith

- Read the Visitors Book in the Welcome Centre
- Two moorers have approached LMS seeking compensation – one for damage to their boat and one for damage to their boathouse
- Card of Thanks from St Joseph School for an excellent field trip program
- Invitation from Marine Search and Rescue to see new boathouse and boats at the Ladysmith Marina on October 8th

Any Other Business

- Rod Smith to set up a Budget Meeting date – Monday, October 17th
- Members' meeting set for Wednesday, October 26th.

Adjournment – Rod McNeil made a motion to adjourn. Carried.

Next Meeting – Tuesday, November 8, 2016 at 9 am at the LMS Board Room