

LADYSMITH MARITIME SOCIETY

BOARD OF DIRECTORS MEETING MINUTES

March 15, 2016 - 9:00 a.m.
Expo Building - LMS Office

In Attendance: Directors: Gerry Beltgens, Shirley Blackstaff, Bob Cross, Cliff Fisher, David Grimstead, Allan Gould, Paul Nowlan, Betty Pearson

Apologies: Rod MacNeil

Guest: Bob Hogberg

Staff: Marc Pettigrew, Gail Schuler, Rod Smith

President, Betty Pearson chaired the meeting.

Agenda was **approved** by consent.

Minutes of Board of Directors January 12, 2016 meeting was **approved** by consent.

Purple Martin Policy originally approved on January 20, 2016 was **re-approved** by consent.

New member application was **approved** by consent.

Heritage Boats Update - Bob Hogberg on behalf of Rod MacNeil

- *Sudbury* workboat is ready for display and festivals.
- *C. A. Kirkegaard* will have benches installed.
- *Lesley* is ready to go.
- Shop has been re-organized.
- Written records on each boat are being kept.
- A dinghy is needed to tow behind our ambassador boats when on tour.
- *Maritimer* needs work and will be moved to the top of the list to make sure she is ready by April 20, 2016.
- Restoration of the *Cutter* would be a very expensive major project. Further discussion is needed.
- An area north of the shop will be cleaned up to put a storage container pending Town approval.
- Bob Hogberg raised the following questions:
 - How many boats does the Society want to have?
 - What are we going to do with them?
 - Should there be one person responsible for looking after each boat?
 - What can be done to attract younger volunteers?

ACTION: Betty Pearson will set up a date for the Directors to take a tour of the Boat Restoration Shop.

Treasurer's Report – David Grimstead

- The LDCU accounts have been closed and everything is set up with RBC. Bob Cross **moved** to accept Treasurer's report – **Carried**.
- David Grimstead **moved** that Shirley Blackstaff purchase what is needed to fix our Maritime Museum Rainbow Skiff Dinghy display and submit an expense report noting that the funds are to come from the Rainbow Skiff account. **Carried**.

President's Report – Betty Pearson

2011 Fire recommendations

- Betty Pearson advised that going forward LMS needs to improve our record keeping and safety on and around the Marina, boats and boathouses. In order to do our due diligence we are required to keep well documented Incident reports, photographs and any written communication to moorers and members regarding any issues or deficiencies. Inspections should be done on a regular basis and Inspection Logs kept on file.
- **ACTION:** Rod Smith, Debbie Loewen and Marc Pettigrew will meet and make recommendations to the Board on what we could do better and any policies that could be implemented focusing on safety.

Workshops

- Betty Pearson, David Grimstead and Shirley Blackstaff attended a workshop with Ladysmith Parks, Recreation and Culture who were trying to get a vision of what the groups and societies wanted. The waterfront plan was of interest to all attending.
- Five Board members and Rod Smith attended the B.C. Societies Act Workshop which was very informative and beneficial to understanding the new act. Betty Pearson suggested we should provide information on the Societies Act to members and moorers. **ACTION:** Alan Gould will follow up when details of the new act are available.

Managing Directors Report – Rod Smith

- Ladysmith Maritime Society lost the first round of the appeal process to BC Assessments regarding taxes on boathouses. LMS will proceed with the second round of appeals. Barrie McDonald will be present again with Rod Smith.
- The Purple Martin program had the most successful year so far. LMS have only added one nesting box since 2008 but the young increased from 136 to 309.
- Rod Smith proposed a partnership with the Town of Ladysmith to deal with derelict vessels.
- Kathy Holmes from the Waterfront Art Gallery and Rod Smith asked the Town of Ladysmith to allow them to do some painting on our building and the washroom building. The Town has approved this.
- Rod Smith has submitted 3 grant applications.
- In The Bean Time has agreed to operate the Café at the Marina this year.
- A 20' x 40' tent for the social dock has been ordered with May 1st delivery.
- Eighteen rendezvous have been booked so far.
- Rod Smith is investigating providing a shuttle service to downtown Ladysmith from the Marina. This may involve sponsorship and/or a vehicle donated by an individual or business.
- Rob Waters and Stephanie Duff are bringing a group of students from Vancouver Island University to the Marina on March 15 to assess the flora and fauna which inhabit the inter-tidal zone north of the LMS marina. Board members were encouraged to attend.
- Rod Smith asked everyone to check the website and advise him if there are any errors, things they would like to see added and encouraged members to post pictures.

Strategic Priorities Discussion – Rod Smith and Betty Pearson

- Operationally - signage needs to be done.

- Relationship and Communications – a small group should get together and plan how to improve this area.
- Policies, Documentation & Procedures – Marc Pettigrew and Debbie Loewen will formulate Marina policies to present to the Board.
- Lot 5 - This is an ongoing discussion and will be added to future Agenda's.
- Harbour/Waterfront – continue to be part of the process with the Town of Ladysmith and Stz'uminus First Nation.

Waterfront Plan Update

- An Advisory Group will be recommending what the designation of the Expo building should be. Rod Smith and Shirley Blackstaff will be participating in the Waterfront Area Working Committee.

Marina Report – Marc Pettigrew

- As of April 1, all contract slips at the marina will be full.
 - Live-A-Boards have had 3 meetings with Ewan Cameron, their spokesperson. The group have regularly scheduled work parties and have taken on beautification of the Marina.
 - There are 5 parking spots until May 1st and 2 handicapped parking which will remain.
 - Emergency equipment room has been relocated to be separate from the tool room.
 - On March 21 an inspection will be done on anchors and attachments.
 - Marc Pettigrew said there is interest in pulling the tank, sandblasting and attaching proper pulleys. A price is needed for the work.
- ACTION:** Marc will contact a couple of members with marine knowledge and ask for a written report on what is required.

Museum Update – Shirley Blackstaff

- Three Grade 8 classes from Ladysmith High School participated in our joint LMS - LDHS education program at the Harbour Heritage Centre on February 16th. Cheryl Perich introduced the SFN culture, followed by students learning about the industries of the Harbour with Shirley Blackstaff's guided tour and Rob Johnson's slide show.
- Robert Turner gave a very good slideshow on steamboats to 40 members of the Vancouver Island Model Railroad Group on March 12th.
- A Marine Sale & Lunch is being held Saturday, 9 am – 3 pm, April 30th. It is a fundraiser for the restoration of the LMS sidewinder boat and will also bring awareness to community efforts being made to improve the Heritage Park.

Festivals Planning – Cliff Fisher

- A leader is urgently needed to head up the Festival Planning for the Heritage Boat Festival (May 28) and Kids Pirate Day (June 4). Cliff Fisher has booked what is needed for Kids Pirate Day and the Heritage Boat Festival is progressing. Many volunteers are needed to help out with both events.
 - Cliff Fisher asked if LMS would participate in the Festival of Lights Adopt-A-Tree program.
- ACTION:** Rod Smith will take care of having this done.

Other Business

- Members meeting will be held during volunteer week, April 14. Betty Pearson will organize the event.

- The meeting was adjourned at 12:45 p.m.
- The next Board of Directors meeting planned for Tuesday, May 10th **was changed** to Tuesday, May 17, 2016 - 9:00 a.m.

LADYSMITH MARITIME SOCIETY
DATES TO REMEMBER

| | |
|---------------------------|----------------|
| Members Meeting | April 14, 2016 |
| Waterfront Sale and Lunch | April 30, 2016 |
| Directors Meeting | May 17, 2016 |
| Café Opening | May 20, 2016 |
| Heritage Boat Festival | May 28, 2016 |
| Kids Pirate Day | June 4, 2016 |