

Ladysmith Maritime Society Board of Directors Meeting

November 10, 2015 9:00 am – Noon - Expo Building LMS Office

Minutes

In attendance: Directors: Shirley Blackstaff, Allan Gould, David Grimstead, Rod MacNeil, Betty Pearson

Regrets: Bob Cross, Jim Phillips

Staff: Debbie Loewen, Rod Smith

Guests: Noelle Bellomi & Ron Sawyer of RBC

Betty Pearson, President, chaired the meeting. The meeting began at 9:00 am

The agenda was **approved**.

Noelle Bellomi and Ron Sawyer of RBC presented investment options for LMS and took questions. RBC staff left the meeting following their presentation.

September 2015 Board meeting minutes were **approved**.

New members **approved:** Brian McLaurin, Jim Goddard, Peter Creese, Tom Irwin, Patricia Huggins.

David Grimstead presented the Treasurer's Report.

Moved: Grimstead/MacNeil to accept the Treasurer's report – **Carried**.

Moved: Grimstead/MacNeil to approve the minutes of the October budget meeting – **Carried**.

President's Report (Betty Pearson) - the report focused on the AGM and the nomination process. Pearson reminded the Board that reports for the AGM should be in the office by November 30. Notice to the members would be emailed and in the mail by November 16. Pearson advised that a wreath purchased by LMS would be laid at the cenotaph November 11.

Allan Gould updated the Board on nominations received to date.

Moved: Pearson/Grimstead to accept the President's report - **Carried**

Allan Gould introduced the need for an update of the LMS mandate to include "education" as a mandated activity simply to be in compliance with some of the activities LMS has undertaken over the last few years and as recommended by our charity lawyer in Vancouver.

Moved: Gould/Pearson that a special resolution be put to the AGM on December 3rd to amend section 2(a) of the Constitution of Ladysmith Maritime Society by adding the following:

"(iii) providing education, educational programs and educational materials to the public."

Section 2(a) will then read:

2. The purpose of the Society is to serve the community in the following ways:

- (a) protecting and promoting Ladysmith's maritime heritage including
 - (i) the development and operation of a maritime museum
 - (ii) fostering expertise in the construction, maintenance, and restoration of heritage boats
 - (iii) providing education, educational programs and educational materials to the public.

Carried

Managing Director's Report (Rod Smith) - attached. There were discussions about parking including the reading of letters by two members. Smith stated that the revisions to parking regulations came about due to concerns raised by members who found parking in the lower lot difficult, liability issues, concerns raised by the Fire Chief and security issues in the lower lot as it is not patrolled by the RCMP. All changes were suggested by the Town bylaw officer or the Fire Chief and LMS agreed to their proposal. Three members have suggested that LMS should consider charging for showers as virtually all other marinas do. Staff will investigate. A concern was raised about how LMS would accommodate live-a-boards with showers and consideration will be given. Given the recent discussion about activities in 651 it was also suggested that staff should review live-a-board's insurance certificate to insure they have an approved heat source on board. A question was also asked about the usage of pump-out facilities by live-a-boards.

Smith was directed to contact the LMS insurance agent about our responsibility with regard to live-a-board's heat source.

The Managing Director's report was **accepted**.

Marina report (Debbie Loewen) - attached

The Marina Report was **accepted**.

Heritage Report (Shirley Blackstaff) - attached

The Heritage Report was **accepted**.

Heritage Boats Update: (Rod MacNeil) - All things are going well. *Lesley* is back in the water; *Sudbury* will be back in the water the first week of January; *C.A. Kirkegaard* will be pulled out in February for renovation. There is a new "Log" process in place: 6 for the boats and one for Shop safety. There is still a need for secure storage (storage container) for the Shop activities. Smith to follow up with the Town.

The Heritage Boat Report was **accepted**.

Tour Boat Operations Report: (David Grimstead) - While it was a very successful season, scheduling volunteers to do the tours was very difficult. There is a need to rethink the process if LMS values the Tour program. It was agreed that LMS does and perhaps a combination of volunteers and paid staff would provide better 7-days per week coverage. Smith and Grimstead will explore options and additional promotional options, including new signage on the highway and Transfer Beach Rd.

Tour Boat Operations Report was **accepted**.

Correspondence: Smith read out:

- Email from and response to member Susan Erickson;
- Email from and response to non-member Bryan McEwan
- Letter from member Brian Livingstone
- Thank you card from visitors to staff for summer hospitality
- Letter from member George Creek regarding a parking proposal

Other Business: it was noted that:

- Saravan will be participating in the Christmas Cruise December 12th
- A reminder of the AGM December 3rd
- The next Board meeting is proposed to be December 8th to be confirmed by the new Board

The meeting was adjourned at 12:30 pm.